

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF COMMUNITY SAFETY AND LIAISON**

- APPLICATIONS** : With the implementation of the online recruitment system, applicants for any vacant post within the Province of KwaZulu-Natal may apply for a post in the following ways: -via the S'thesha Waya Waya - KZN Online recruitment portal at (<https://www.eservices.gov.za>), by submitting by post their Z83 and CV directly to the department to The Head: Community Safety and Liaison, Human Resource Management, Private Bag X9143, Pietermaritzburg, 3200, or hand delivered to 179 Jabu Ndlovu Street, Pietermaritzburg.
- FOR ATTENTION** : Mr. K.W Ngongoma
- CLOSING DATE** : 11 October 2024
- NOTE** : Applicants must not submit copies/attachments/ poof /certificates/ID/Driver license/qualifications on application, only when shortlisted. A completed Z83 application for employment form and a detailed CV must only be submitted. Applicant must utilise the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. All personal data on applications will be dealt with in terms of the provisions of the Protection of Personal Information Act, 2013. Persons with disabilities are also encouraged to apply.

OTHER POSTS

- POST 34/200** : **OFFICE MANAGER: OFFICE OF THE HEAD OF DEPARTMENT REF NO: CSL04/2024**
- SALARY** : R849 702 per annum, is payable to the successful Candidate, an all-inclusive remuneration package of. The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : A Degree or National Diploma (NQF level 6) or higher in Public Administration or Office Administration or relevant qualification with a minimum of 3 years junior management experience. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of public service regulations, PFMA, Public service regulations, Knowledge of Project Management, Communication skills, Project management skills, Report writing skills, Financial Management skills.
- DUTIES** : To provide administrative support to the Head of Department. Manage resources in the office of the Head of Department. Coordinate, manage and quality control information and communication between the Department, HOD and the MEC. Coordinate and provide secretarial services to the departmental meetings. Source information required by the Head of Department.
- ENQUIRIES** : Ms. G.P Xaba Makhetha Tel No: (033) 341 9300
- POST 34/201** : **PRINCIPAL PERSONNEL OFFICER REF NO: CSL05/2024**
- This is a readvertisement of post number CSL01/2024 and candidates who previously applied will have to re-apply as previous applications will not be considered.
- SALARY** : R308 154 per annum (Level 07)
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : A Senior Certificate or equivalent together with a minimum of three years appropriate experience in Human Resource Management field. Must have completed the PERSAL Introduction course. Knowledge of the Public Service Act and Regulations, PFMA, HR systems including "PERSAL", Public service prescripts relating to HRM, Basic conditions of employment Act and Labour Relations Act. Communication skills, Computer literacy (info extraction, presentation and data capturing), Problem solving skills, Good interpersonal relations, verbal and written communication skills and Report writing skills.
- DUTIES** : To administer human resource administration services. Implement and provide guidelines for the conditions of service and employee benefits for the department. Process the remuneration of all the employees in the department. Administer the selection, appointment and placement process. Ensure effective supervision of staff. Administer Staff Exits.
- ENQUIRIES** : Mr. V. Parthab Tel No: (033) 341 9337

DERPARTMENT OF EDUCATION

Preference will be given to persons from designated groups including persons with disabilities. The provincial department of education: KwaZulu-Natal is an equal opportunity affirmative action employer.

- APPLICATIONS** : Head Office: should be sent by post for the attention of: Mr. P.B.V. Ngidi, The Directorate: Human Resource Services, KwaZulu-Natal Department of Education, Private Bag X9137, Pietermaritzburg, 3200. Applications may also be hand delivered to Head Office, Office No. 203A,

228 Pieter Maritz Street, Pietermaritzburg, 3200. Application can also be emailed to: Kznhrrcruitment@kzndoe.gov.za

CLOSING DATE
NOTE

: 11 October 2024, unless otherwise stated
: Directive to Applicants: Applications must be made on the new Application Form for employment (Z83) obtainable from any Public Service Department accompanied by a detailed CV with full particulars of training, qualifications, skills, competencies, knowledge and experience. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post or the list provides for the enquiries. Applications should be forwarded in time to the address provided to reach this office on or before the closing date. Applications received after the closing date will not be accepted. Shortlisted candidates will be required to identify themselves through their ID documents or Valid driver's licences (if specified as a job requirements), as well as the relevant educational qualification, on or before the day of the interview. Applicants who possess (a) foreign qualification(s), must also submit the evaluated results of such qualifications, as received from the South African Qualification Authority (SAQA) when shortlisted. If applicants do not hear from this office within 3 months after the closing date of this circular, they must consider their applications as unsuccessful. Applications that do not comply with the above instructions shall be disqualified. Applicants whose appointment will assist in improving the Department's Employment Equity Profile will be considered favourably (e.g., Disabled, woman and youth).

OTHER POSTS

POST 34/202

: **DEPUTY DIRECTOR: PUBLIC PARTICIPATION AND COMMUNITY LIAISON REF NO: DOE/08/2024**
: Directorate: Office of the MEC: Public Participation
(1 Year Contract)

SALARY

: R849 702 per annum (Level 11), (all-inclusive package to be structured in line with rules for MMS).

CENTRE
REQUIREMENTS

: Pietermaritzburg, Head Office.
: National Diploma or Bachelor's Degree in Public Administration or Equivalent qualification coupled with a minimum of 6 years' experience inclusive of 3-5 years junior management experience. Computer Literacy. Valid Driver's License. Competencies: Verbal exchange of information requiring specialised and complex information and difficult explanation well as tact and diplomacy. Presentation/negotiations, management reports and financial reports.

DUTIES

: Coordinate public participation programmes and activities. Manage and monitor the addressing of imbalances of targeted groups, including gender, youth and disability. Manage the conduction of sexual harassment, racial issues, etc. Provide managerial support on the conduction of workshops gender equity matters. Oversee District Offices in respect of public participation & Community Liaison. Manage the resource of the component.

ENQUIRIES

: Mr K. Naidoo Tel No: (033) 846 5533

POST 34/203

: **DEPUTY DIRECTOR: STRATEGIC MANAGEMENT MONITORING AND EVALUTION REF NO: DOE/09/2024.**
: Branch: Corporate Management
: Directorate: Strategic Management Monitoring and Evaluation
(1 Year Contract)

SALARY

: R849 702 per annum (Level 11), (all-inclusive package to be structured in line with rules for MMS).

CENTRE
REQUIREMENTS

: Head Office, Pietermaritzburg
: National Diploma or Bachelor's Degree in Public Administration or Equivalent qualification coupled with minimum of 6 years' experience inclusive of 3-5 years junior management experience. Computer Literacy. Valid Driver's License. Competencies: Knowledge of the Public Services Act of 1994, Public Services Regulations, Public Finance Management Act and all other relevant prescripts; Good managerial, organizing, planning, presentation and report writing skills; Computer literacy (Ms Word, Excel, Access and PowerPoint) ; Strong verbal and written skills, project management skills, strategic leadership and analytical skills; Problem solving and project management skills; Knowledge of performance management systems will be an added advantage to candidates.

DUTIES

: Gather and analyse data for policy analysis; Inform Top management of budget spread and deficiencies, assist other sections with policy development, re-align processes and policies to achieve organizational goals; Identify priorities of the Department and communicate them to the system; Liaise with the National Department of Education, Provincial Treasury; promote matrix relationships with the Branches of the Department; Disseminate information throughout the system; research and reporting on policy implementation; Analyse policies and prepare reports; Realign policies to attain the strategic objectives of the Department; Analyse, review and comment on policies; Analyse on identified implementation gaps and resource targeting.

ENQUIRIES

: Mr. K Naidoo Tel No: (033) 846 5533

<u>POST 34/204</u>	: <u>ASSISTANT DIRECTOR: PUBLIC PARTICIPATION REF NO: DOE/11/2024 (X2 POSTS)</u> Directorate: Office Of the MEC: Public Participation (1 Year Contract)
<u>SALARY CENTRE REQUIREMENTS</u>	: R444 036 per annum (Level 09) : Head Office, Pietermaritzburg : An appropriate Bachelor's Degree or Diploma in Public Administration/Management or equivalent qualification. A minimum of 5 years' experience inclusive of 3-5 years supervisory experience in public administration or any other relevant fields. Computer Literacy. Valid Driver's Licence. Competencies: Knowledge of the Public Service Act, Public Service Regulations, Public Finance Management Act and other relevant prescripts. The incumbent must possess the following skills and attributes: Good managerial skills, Financial Management skills, Project Management skills, highly disciplined, Innovative, Creativity, Problem solving, Change and diversity management, Verbal and written communication skills, ability to share and exchange information, good skill in areas requiring specialised and complex information. Ability to use tact and diplomacy in handling difficult and complex situations. Good presentation/ negotiation skills.
<u>DUTIES</u>	: Co-ordinate public and community participation programmes as well as empowerment projects targeting youth and other designated groups aimed at poverty alleviation, skills development, etc. Oversee the administration of non-employee bursary awarding to deserving youth and students. Co-ordinate programmes targeting social ills such as drug abuse, teenage pregnancy etc. Coordination of special projects such a carrier expo. Management of partnerships, keeping and maintenance of the database of partners (Donors) and other relevant partners. Promote the achievement of objectives of special projects. Promote the achievement of objectives prioritized by the Executive Authority.
<u>ENQUIRIES</u>	: Mr. K Naidoo Tel No: (033) 846 5533
<u>POST 34/205</u>	: <u>ASSISTANT DIRECTOR: FACILITIES AND AUXILIARY SERVICES (OFFICE SUPPORT) REF NO: DOE/12/2024</u> Branch: Corporate Management Directorate: Facilities Management and Auxiliary Services (1 Year Contract)
<u>SALARY CENTRE REQUIREMENTS</u>	: R444 036 per annum (Level 09) : Head Office, Pietermaritzburg : An appropriate Bachelor's Degree or Diploma in Public Administration/ Management or equivalent qualification with a minimum of 5 years inclusive of 3-5 years supervisory experience in the relevant filed. Computer literacy. Valid Driver licence. Competencies: Knowledge of administration policies and practices, budgeting and managerial functions, Provincial practice notes, Delegation authority, Basic conditions of employment, Public Service Acts and Regulations, Constitution of RSA and other relevant legislation, Advanced knowledge of PFMA, Treasury Regulations, Practice Notes, Division of Revenue Act, Financial statement guidelines and other relevant legislation. Strategic planning, Problem solving and analytical thinking, Ability to communicate and present issues to management, Intermediate financial management skills, Numeracy skills, Team building, Communication, Project Management, Conflict Management, Risk analysis and control, Good inter-personal communication, Planning and Organizing, Report writing, Innovation and creativity and Empowerment Attributes – Honesty, Integrity, Creative, Reliable and Accurate, Team Leader and Player, be able to work under pressure, confidentiality, decisive, assertive, influencing skills, customer service orientated, change orientated.
<u>DUTIES</u>	: Monitor and manage the implimentation of policies for Parking,Hygine Services, Telephone and Fleet Management and attend to the review of policies. Draft Service Level Agreements for provision of cleaning, security, gardening, sanitation & Hygiene services, photocopier and telecom services. Manage and monitor the provision of official transport. Provide KZN vehicles to various offices. Monitor adherence to Fleet Management Policies. Manage and render office support services. Manage and monitor telecommunication and reception at Head Office buildings. Manage and monitor payment of private calls at Head Office Buidlings. Manage and monitor duplication services at Head Office buildings. Provide and monitor security, cleaning, gardening and sanitation & hygiene services at Head Office buidlings. Manage and monitor payment of all domestic accounts at Head Office. Monitor budget for payment of domestic accounts and provision of services e.g. security, cleaning, gardening, sanitation & hygiene, photocopier and telecom services. Develop, train and monitor performance of personnel. Manage the resources of the component (human resource, finance, physical etc.) Manage peformance of employees, train and develop staff.
<u>ENQUIRIES</u>	: Mr. K Naidoo Tel No: (033) 846 5533
<u>POST 34/206</u>	: <u>PERSONAL/ ASSISTANT TO DIRECTOR: PUBLICPARTICIPATION REF NO: DOE/10/2024</u> Directorate: Office Of the MEC: Public Participation (1 Year Contract)
<u>SALARY CENTRE</u>	: R308 154 per annum (Level 07) : Head Office, Pietermaritzburg

- REQUIREMENTS** : A Bachelor's Degree or National Diploma in Public Administration, or equivalent qualification with a minimum of 3-5 years' experience rendering administrative support services in the public service or any other relevant experience. Computer literate. A valid driver's license. Competencies: Knowledge of the Promotion of Access to Information Act of 2000, Promotion of Administrative Justice Act of 2000, National Archives and Records Act of 1996. Departmental financial and human resources administrative procedures. the Public Finance Management Act and regulations of 1999, Public Service Act of 1994 and regulations of 2001.the South African Schools Act of 1996 and, Intergovernmental Fiscal Relations Act of 1997, Intergovernmental framework Act of 2005.
- DUTIES** : Provide administrative/ personal support services to the manager. This will, inter alia, entail the following: Serve as an administrative or personal assistant to the manager; Perform general office management functions such as the provision of office logistical services and diary management. Perform client liaison functions within the office of the manager such as scheduling meeting appointments with officials and other managers. Compilation of reports and other documents for the manager on a word processor. Administer the manager's travel arrangements in liaison with travel agencies. Provides other office support service to the manager. Develop and manage a document flow system within the office. Prepare meeting venues and other logistics. Issue invitations for meetings to stakeholders. Taking of minutes during meetings where necessary. Manage the filling of documents for the manager's office. Receives, records and distribute all incoming and outgoing documents. Handles the procurement of general office items like stationary, refreshments etc. Acts as a link between the office, stakeholders, and other units within the department.
- ENQUIRIES** : Mr. K Naidoo Tel No: (033) 846 5533

DEPARTMENT OF HEALTH

OTHER POSTS

- POST 34/207** : **MEDICAL SPECIALIST GRADE 1, 2 OR 3- (OBSTETRIC & GYNAE) REF NO: PSH 16/2024 (X1 POST)**
- SALARY** : Grade 1: R1 271 601 per annum
Grade 2: R1 451 214 per annum
Grade 3: R1 680 780 per annum
Other benefits: 22% of basic salary – Rural Allowance & Commuted Overtime (conditions applies)
- CENTRE REQUIREMENTS** : Port Shepstone Regional Hospital (Obstetrics Unit)
: **Grade 1:** No Experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist. **Grade 2:** Minimum of 5 years relevant experience after registration with HPCSA as a Medical Specialist. **Grade 3:** Minimum of 10 years relevant experience after registration with HPCSA as a Medical Specialist. The all-inclusive remuneration package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Senior Certificate, MBChB Degree & FCS / Obstetrics & Gynae. An appropriate qualification that allows registration with HPCSA as a medical specialist in Obstetrics & Gynae. Current HPCSA Registration card 2024/ 2025. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with HPCSA as a Specialist in Obstetric & Gynae. Knowledge, Skills and Experience Clinical Knowledge, competency and skills on Obstetric & Gynaecology department. Sound Knowledge of medical ethics. Good communication skills, leadership and decision-making qualities. Ability to diagnose common media problems. Knowledge of current Health and Public Service legislation, regulations and Policies Concern for excellence.
- DUTIES** : On-going provision of radiological services at LUWMRH. Perform radiological procedures in accordance with those offered by a regional facility. Provide obstetric & gynaecology services in designation area of responsibility within accepted guidelines and protocols. Perform, interpret and report obstetric & gynaecology procedures and studies. Active participation in continuing medical education programs. Participate in the Quality Improvement Program in the department. Participate in clinical audit activities within the department. Maintain clinical, professional and ethical standards related to obstetric & gynaecology services rendered. Participate in undergraduate teaching of obstetric & gynaecology. Detailed application for employment (Z83) and Curriculum Vitae.
- ENQUIRIES APPLICATIONS** : Dr. P.B Dlamini Tel No:(039) 688 6147 or Dr. I Popov Tel No: (039) 688 6000
: Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone, 4240. NB: applicants are encouraged to utilise Courier services/ S'thesha Waya way or e-mail to psrh.recruitment@kznhealth.gov.za
- FOR ATTENTION NOTE** : Mr. Z.M Zulu
: (only shortlisted candidates will be requested to submit proof of qualifications and other related documents). Certified copies – must not be submitted when applying for employment. NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational

Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

CLOSING DATE

: 11 October 2024

POST 34/208

MEDICAL SPECIALIST (X1 POST)

Department: Paediatric Medical (Paediatric Endocrinology)

SALARY

: Grade1: R1 271 901 per annum, (all-inclusive salary package), excluding Commuted Overtime.
Grade 2: R1 451 214 per annum, (all-inclusive salary package), excluding commuted overtime
Grade 3: R1 680 780 per annum, (all-inclusive salary package), excluding commuted overtime

CENTRE

: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS

: MBChB; FCPaed (SA) Plus Current registration with the Health Professions Council of South Africa as a Specialist Paediatrician. Registration in the sub-specialty of Endocrinology Paediatrics will be an advantage. Experience: **Grade 1:** No Experience required. **Grade 2:** 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). **Grade 3:** 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). Knowledge, Skills, Training and Competencies required: Knowledge of working in general Paediatrics, Paediatric Endocrinology and Ethics. Good communication and supervisory skills. Appropriate specialist assessment, diagnosis and management of patients. Familiarity with procedures and management protocols within the subspecialty of Endocrine. Working with multi-disciplinary teams. Supervision and teaching of Undergraduates and post-graduates. Behavioral attributes: Stress tolerance. Ability to work within a team. Self-confidence. Capacity to build and maintain relationships.

DUTIES

: The core function of this post is the provision of paediatric endocrinology clinical services. This includes the outpatient consultation and management of inpatient services at IALCH for the subspecialty. Provide consultative and written expert opinion in medico-legal matters for referred patients. Participate in academic and administrative duties. Training of registrars, undergraduate and postgraduate students. The incumbent has to maintain satisfactory clinical, professional and ethical standards related to all services provided. Duties also include participating in the Outreach Programme and conducting appropriate research activities. The incumbent is expected to perform after hour's calls and relief duties.

ENQUIRIES

: Prof PM Jeena Tel No: (031) 240 2037

APPLICATIONS

: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058 or email to: applications@ialch.co.za

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE

: 11 October 2024

POST 34/209

ASSISTANT MANAGER MEDICAL PHYSICS (X1) REF NO: ASSTMAN (PHYSICS)/1/2024 (X1 POST)

Department: Medical Physics

SALARY

: R1 065 894 per annum, all-inclusive salary package, (excluding commuted overtime).

CENTRE

: This post falls under the Medical Physics Complex of the Durban Functional Region (DFR). Successful candidates will be responsible for providing Medical Physics services to Inkosi Albert

Luthuli Central Hospital, Addington Hospital and King Edward VIII Hospital, as and when required.

REQUIREMENTS

: BSc Honours Degree in Medical Physics, or equivalent. Registration with the HPCSA as a Medical Physicist (Independent Practice). Experience: At least 5 years post registration experience in clinical Medical Physics. Recommendation: An MSC in Medical Physics. Knowledge, Skills, Training and Competence Required Skills pertaining to the scope of the profession of a Medical Physicist. Sound knowledge of radiotherapy physics, radiotherapy equipment, dosimetry, treatment planning and HDR brachytherapy. Knowledge of computers and software used in radiotherapy, radiology and nuclear medicine. Knowledge of quality assurance and radiation protection aspects of all radiation therapy and radiation imaging equipment. Knowledge of the statutory regulations regarding the medical use of ionizing radiation. Thorough understanding of physics concepts and its link to medical applications. Research, development and teaching/training skills. Good leadership, communication and interpersonal relationship skills.

DUTIES

: Responsibility for the dosimetry, quality assurance and radiation protection functions of Medical Physics in the Department of Radiation Oncology, with support to Nuclear Medicine and Diagnostic Radiology. Provide Medical Physics support for Radiation Oncology treatment units including acceptance testing, commissioning, calibration, and quality assurance. Provide Medical Physics support for Radiation Oncology Treatment Planning. Participating in the implementation of new treatment techniques. Provide radiation protection services for the institutions in the DFR. Provide clinical Medical Physics advice as required in Radiotherapy, Nuclear Medicine and Radiology. Training and education of Medical Physics Interns and other professionals in associated departments. Lecture at undergraduate and postgraduate level on Medical Physics-related topics. Active participation and assistance with research and development programmes of the Medical Physics Department.

ENQUIRIES

: Dr Graeme L Lazarus Tel No: (031) 240 1855

APPLICATIONS

: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058 or email to: applications@ialch.co.za

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, There Will Be No Payment Of S&T Claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE

: 11 October 2024

POST 34/210

: **MEDICAL OFFICER REF NO: MO NUEROSURG/1/2024**
Department: Neurosurgery

SALARY

: Grade 1: R949 146 per annum, (all-inclusive salary package), excluding Commuted Overtime
Grade 2: R1 082 988 per annum, (all-inclusive salary package), excluding Commuted overtime
Grade 3: R1 253 415 per annum, (all-inclusive salary package), excluding commuted Overtime

CENTRE

: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS

: MBChB Degree. Current registration with the Health Professions Council of SA as an Independent Medical Practitioner. Completion of Community Service. Experience **Grade 1:** No experience required from South African qualified employees. One (1) year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Experience **Grade 2:** Five (5) years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Six (6) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Experience **Grade 3:** Ten (10) years appropriate

experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. knowledge, skills training and competencies required: Candidates must be able to perform a detailed clinical assessment of patients with neurosurgical disorders and provide ongoing care of individual patients Ability and knowledge of basic trauma resuscitation, including endotracheal intubation of patients is a requirement. Candidates with basic surgical experience and skills will be at an advantage. Previous surgical experience in a neurosurgery environment will be an advantage. Good communication skills and decision making. Demonstrate the ability to work as part of a team.

DUTIES : Active participation in ward rounds and care of individual patients Conduct patient management in the wards including both High Care and Intensive Care Unit and ensuring set standards are maintained Participation in the academic programme and research activities of the Department of Neurosurgery. Performance of surgical procedures in theatre Performance of outpatient clinic duties. The successful applicant will be required to perform after hours duties. Candidates are expected, when on call, to field many calls from referring doctors and after discussion with a senior doctor in the Department of Neurosurgery, advise the referring doctors appropriately. They must be able to carry out resuscitation of patients using ATLS principles. Candidates are required to participate in outreach activities of the department. Candidates are expected to perform administrative functions as directed by the Head of Department. Ensure all admissions are clerked and compile discharge summaries. Adhere to departmental treatment guidelines and policies. Maintain medical records, including morbidity and mortality presentations.

ENQUIRIES : Dr BC Enicker Tel No: (031) 240 1134
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058 or email to: applications@ialch.co.za

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE : 11 October 2024

POST 34/211 : **DEPUTY MANAGER NURSING (LEVEL 1 & 2 HOSPITALS) REF NO: HGHD 04/2024 (X1 POST)**

SALARY : R974 493 per annum, (TCE package). Other benefits: Rural Allowance on a claim basis.
CENTRE : Harry Gwala Health District
REQUIREMENTS : A basic qualification (i.e. diploma/degree in nursing) or an equivalent that allows registration with South African Nursing Council (SANC) as a Professional Nurse: plus, a minimum of 9 (nine) years appropriate /recognisable experience in nursing after registration as a Professional Nurse with SANC in General nursing. At least 4 (four) years of the above must be appropriate/recognizable experience at management level. Current proof of registration with the relevant professional statutory body (SANC). Recommendations: Diploma/Degree in Nursing Administration or relevant Health Service management, Computer Literacy Certificate, Unendorsed valid Code B driver's license (code 08) Knowledge, Skills, Behavioural Attributes and Competencies Required: Own clinical discipline. Relevant legislation, regulations and policies. Quality assurance and improvement programmes. Programme planning, and evaluation. Information management, Human Resources and Financial management. Leadership, Communication, Problem solving, Computer literacy, Stress tolerance, Self-confidence, Objective, Ethical, Emphatic, Project management, Verbal and written communication, Management and Facilitation, Strategy, Organisational, Leadership, Presentation, Relationship management, Ability to think critically in

difficult situations, Independent decision making, Understanding of challenges in the public health sector, Prioritisation, Initiative, Dedication.

DUITES

: Provide leadership and contribute towards the realization of the strategic goals and objectives of Harry Gwala District. Compile, implement and manage operational plans which enable the efficient, effective implementation and monitoring of integrated health programmes in an environment that promote work ethos and professionalism. Utilize information technology and other information management systems in conducting weekly, monthly, quarterly reviews, analyse results and realign strategies to improve service delivery at health institutions, clinics, community based services and awareness campaigns. Provide professional, technical and management support for the provision of quality health care and ensure the efficient and effective utilization of resources allocated to the component, inclusive of the skills development of staff. Guide and monitor the implementation of policies, programmes, regulations, practices, standard operation procedures pertaining to integrated health programmes and services (MNCHW, HAST, Nutrition, Oral Health, Chronic Conditions, Mental Health and Rehabilitation, Eye Care, CDC, School Health, Community Based, Health Promotion, Pharmaceutical Services. Establish, maintain and participate in inter-professional, multi-disciplinary and multi-departmental teamwork that promote efficient and effective health care. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening.

**ENQUIRIES
APPLICATIONS**

: must be directed to: Mrs B.A Mkhize: District Director: Tel No: (039) 834 8200
: must be directed to: Assistant Director: HRM, Harry Gwala Health District Office, Private Bag X502, Ixopo, 3276 or Hand delivers to: 111 Main Street, Ixopo under KFC building, Room 99, District office. For online applications please send application to harrygwaladistricthealth.jobApp@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: Mr. ZN Dotyeni
: Directions To Candidates: The following documents must be submitted. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.kznhealth.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, Proof of current/previous experience, Certificate of service as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Failure to produce these documents will disqualify candidates. It is the responsibility of the candidate to ensure that the Curriculum Vitae is detailed enough to reflect all information associated with the post applied for. The reference number must be indicated in the column provided on the form (new z83) e.g. HGHD 04/2024. Please note that due to the large number of applications received, applications will not be acknowledged. However, all shortlisted candidates will receive written responses. Due to budget constraints, the institution is unable to fund S & T claims. This department is an equal opportunity, affirmative action employer, whose aim is to promote representatives in all levels of occupational categories in the department. People with disability should feel free to apply for the post. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from security clearance, qualification verification, citizenship and previous work experience. The content of this Circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay: head of components must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

CLOSING DATE

: 07 October 2024

POST 34/212

: **OPERATIONAL MANAGER NURSING SPECIALTY REF NO: OPM SPEC ANTE 6/2024**
Component: Antenatal/Postnatal

SALARY

: R656 964 per annum. Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements.

**CENTRE
REQUIREMENTS**

: Eshowe District Hospital
: Basic R425 qualification-Diploma/degree in nursing or equivalent. Current registration with South African Nursing Council as a Professional Nurse and Midwifery. A minimum of 9 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing and Midwifery At least 5 years of the period referred to above must be appropriate/recognizable experience in Obstetrics & Gynaecology nursing, after obtaining the 1 year post-basic qualification in Advanced Midwifery and Neonatal Nursing Care. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, Skills and Competencies. Knowledge of nursing care policies and procedures, nursing statutory regulation and guidelines, and other relevant legal frameworks i.e. Nursing Act, Occupational Health & Safety Act, Patients' Rights Charter, Batho Pele principles, Public Service Regulations, Grievance Procedures etc. Leadership, organizational, decision making and problem solving abilities. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Computer skills.

DUTIES

: To exercise overall supervision on the departments, identify needs and formulate health care programs and oversee implementation thereof. Ensure implementation and maintenance of

clinical competencies and to ensure that scientific principles of nursing processes are maintained. Work hand in hand with members of the multidisciplinary Health team in the formulation of policies related to the area of responsibility. Advocate and ensure the promotion of nursing ethos and professionalism. Contribute to the development of clinical management guidelines and protocols for management of patients and to ensure that these support and acceptable level of care within reasonable resources. Provide leadership in the implementation of the National Core Standards. Ensure proper use and control of all resources, ensuring that operations remain within budget. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS). Ensure the effective management of complaints. Provide monthly reports to nursing management. Deal with disciplinary and grievance matters including monitoring and managing Absenteeism. Actively participate in reduction of maternal morbidity and mortality. Monitor and improve outcomes of various programs such as BANC, PMTCT, etc. Implement modalities to improve foetal-maternal monitoring in the ante-natal phase.

**ENQUIRIES
APPLICATIONS**

: Nursing Manager Mr MT Dube Tel No: (035) 473 4500
 : Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: Mrs GZ Dube: Human Resource Manager
 : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 10 October 2024

POST 34/213

: **CLINICAL PROGRAM COORDINATOR GRADE 1 – TB REF NO: AMAJ07/2024**
 Component Amajuba Health District Office - HAST

SALARY

: R520 560 per annum. Other Benefits: Medical Aid Optional, Home Allowance – Employee must meet prescribed requirements, rural allowance be paid on claim basis and 13th Cheque.

**CENTRE
REQUIREMENTS**

: Amajuba Health District Office
 : Valid Grade 12 or National Senior Certificate. Diploma / Degree in General Nursing and Midwifery, current registration with SANC in receipt 2024. Minimum of 7 Years appropriate / recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Proof of detailed current and previous work experience endorsed by Human Resource to be submitted only by shortlisted candidates. Recommendations Valid driver's license code B Knowledge, Skills, Behavioural Attributes and Competencies Required Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public sector, an ability to prioritize issues and other work-related matters and comply with timeframes. Proven initiative, decisiveness and ability to acquire new knowledge swiftly.

DUTIES

: Implementation of national TB Control guidelines and policies at District level. Plan, organize and conduct community rallies and events that convey health messages and practices which support health program strategies. Develop operational plans and Cash flow plans to ensure that clinical strategies to manage health conditions contained under the health programs are implemented at all institutions. Promote HAT strategic plan in line with as 95 95 95 and HIV strategy. Monitor indicators which measure health practices in institutions, provide support and report on findings to District Health Management. Coordinate monthly and quarterly TB reports, verify and analyses data prior submission to the provincial TB Directorate in line with timelines. Network with other provincial departments and NGO's to maintain a referral service for community members inclusive of identity documents, home based care services and orphan assistance thereby

supporting the broader health care provision in the district. Develop schools to meet the criteria required to become health promoting schools and ensure that this status is sustained. Analyze emerging health practices and trends and introduce remedial action in conjunction with health care specialists. Facilitate case finding and retention care in case in the district.

**ENQUIRIES
APPLICATIONS**

: Mr T. Khomola Tel No: (034) 328 7000
: Interested applicants must forward their detailed CV and Z83 to:
Phila.Sangweni@kznhealth.gov.za or Hand delivered to: 50 Harding Street, Nedbank Centre Building, First Floor, Newcastle, 2940.

**FOR ATTENTION
NOTE**

: Mr. P.B. Sangweni
: Applications must be submitted on the prescribed Application for Employment form (Z83) This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Application form (Z83) must be accompanied by detailed Curriculum Vitae. Applicants are not required to submit copies of qualifications and other documents on application but must submit the Z83 and a detailed Curriculum, Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from the shortlisted candidates only which may be submitted to HR on or before the day of the interview. Only shortlisted candidates will be required to submit an original signed letter from current employer, confirming current and previous work experience related to the requirements. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note due to financial constraints, there will be no payment for S&T claims. African Males are encouraged to apply and people with disability also should feel free to apply. Employment Equity Target for this post is African Female, and people with disability may feel free to apply.

CLOSING DATE

: 07 October 2024

POST 34/214

: **ULTRASOUND RADIOGRAPHER GRADE 1 - 3: REF NO: DPKISMH 08/2024 (X2 POSTS)**
Component: Radiography

SALARY

: Grade 1: R465 645 – R530 343 per annum
: Grade 2: R545 262 – R623 229 per annum
: Grade 3: R641 436 – R689 430 per annum
Benefits: 13th Cheque Plus Housing Allowance (Employee must meet prescribed requirements)
Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: Dr Pixley Ka Isaka Seme Memorial Hospital
: **Grade 1:** No experience after registration with HPCSA in respect of RSA qualified applicants. One-year relevant experience after registration with recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa after registration with HPCSA. **Grade 2:** A minimum of ten years (10) relevant experience after registration with HPCSA in relevant profession. A minimum of eleven (11) years relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of twenty years (20) relevant experience after registration with HPCSA in relevant profession. A minimum of twenty-one (21) years relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Matric/Grade 12 certificate or Equivalent. National Diploma/Degree in Radiography (Ultrasound). Registration certificate with HPCSA as an ultrasound radiographer. Current receipt of annual payment with HPCSA (2024/2025) – Independent Practice. Certificate of Service endorsed by Human Resource Department will be required from shortlisted candidates. Successful candidate will have to spend minimum of one year in service. Knowledge Skills Training and Competencies Required: Sound knowledge of diagnostic sonography practice and ethos. Ability to perform quality assurance tests. Knowledge of relevant Health and Safety Acts. Knowledge of current health and public service, legislation, regulations and policy. Good communication and interpersonal skills, decision making and problem-solving skills. Planning and organization skills.

DUTIES

: Provide high quality ultrasound services consistent with scope of practice, clinical standards and patients' needs. Execute all clinical procedures and examinations competently to prevent patient safety incidences and miscommunication. Give factual information to patients and clients on ultrasound examinations. Inspect and use equipment professionally to ensure compliance with safety standards. Assist in compiling reports and statistics for work area. Provide health education on patient's conditions whilst upholding patient's rights and keeping to scope of practice. Participate in Quality Assurance, Quality Improvement and National Core Standards programmes. Participate in EPMDS. Promote Batho Pele Principles in the execution of duties for effective and efficient service delivery. Develop protocols to ensure that sonographic services

comply with the required prescripts. Promote good health practices and ensure optimal patient care. Provide training, guidance and supervision to junior staff and students. Perform other duties as per delegation by radiography management.

ENQUIRIES
APPLICATIONS

: MS LN Phungula (Assistant Director - Radiography Tel No: (031) 530 1432
: To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to:
Pixley.recruitment@kznhealth.gov.za

FOR ATTENTION
NOTE

: Deputy Director: Human Resource Manager
: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. NB: The Employment Equity Target for these posts is an African Male.

CLOSING DATE

: 11 October 2024

POST 34/215

: **CLINICAL NURSE PRACTITIONER REF NO: POM 03/2024**

SALARY

: Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other benefits: 13th Cheque. Medical aid (Optional). Home Owner`s allowance.12% Rural allowance: Employee must meet prescribed requirements.
: Pomeroy CHC (Hast Unit).

CENTRE
REQUIREMENTS

: **Grade 1:** Grade 12 (senior certificate)/ Standard 10. Degree/ Diploma in General Nursing Science & Midwifery plus 1 year Post basic qualification in primary health care (Clinical Nursing Science, Health assessment and care).Current Registration with the SANC as a General and Primary Health Care Nurse 2024. A minimum of 4 years appropriate / recognizable experience after registration as a Professional Nurse of which at least 1 year must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Applicants are submitting Z83 and CV Only. **Grade 2:** Grade 12 (senior certificate)/ Standard 10. Degree/ Diploma in General Nursing Science & Midwifery plus 1 year Post basic qualification in primary health care (Clinical Nursing Science, Health Assessment and Care). Current Registration with the SANC as a General and Primary Health Care Nurse 2024. A minimum of 14 years appropriate / recognizable experience after registration as a Professional nurse of which at least 10 years must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Applicants are submitting Z83 and CV Only. Knowledge; Skills; Training and Competencies Required: Sound knowledge of all legislation and regulation application to the health services and Nursing status. Sound knowledge of discipline processes and grievance procedures. Leadership, organizational, decision making, counselling and conflict management skills. Human Resource and financial management skills. Knowledge of nursing care processes and procedures. Demonstrate good and effective communication skills Recommendation: Diploma in HIV/Aids Management/NIMAART Trained.

DUTIES

: Provide comprehensive Primary Health Care Package i.e. promotive, preventative, curative and rehabilitative services for the clients and community. Increase access to the health care services through DMOC (Difference Model of Care). Participate in Quality Improvement programmes thus contribute to accreditation as norms and standard compliant. Proper utilization and safeguarding of all allocated resources. Compile daily statistics, analyse and submit monthly reports timeously as required. Integrate all services through utilizing of nerve centre indicators. Able to plan and organize own work and that of support personnel to ensure continuity of care. Assess, diagnose, treat and dispense according to guidelines and hast protocols. Conduct community awareness. Establish and sustain support groups within the community structures. Strengthen the referral system to the CHC and level of care. Sustain and monitor the defaulter tracing mechanism. Support the “call centre” initiative. Work as part of multidisciplinary team to ensure good nursing care in all health care programmes include WBCOT, School health services and ODD. Contribute to the realization of DMG4, 5&6. Display concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient`s needs

requirement and expectations. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Maintain and keep all patients documentation as per SANC regulations. Mentor and support junior nurses and support structures allocated in the unit. Relieve in the unit absence of OMN.

**ENQUIRIES
APPLICATIONS**

: Ms. SV Khoza Tel No: (034) 662 3319
: All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020 or Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114. Mbalenhle.zulu@kznhealth.gov.za

NOTE

: The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents and proof of current and previous work experience endorsed and stamped by human resource / certificate of service will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 03/2024). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: Please note that due to financial constraints, there will be no payment of S&T and Resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of bed and breakfast or hotel accommodation.

CLOSING DATE

: 07 October 2024

POST 34/216

: **CLINICAL NURSE PRACTITIONER REF NO: POM 02/2024**

SALARY

: Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other benefits: 13th Cheque. Medical aid (Optional). Home Owner's allowance, 12% Rural allowance: Employee must meet prescribed requirements.

**CENTRE
REQUIREMENTS**

: Pomeroy CHC (Hast Unit)
: **Grade 1:** Grade 1 Grade 12 (senior certificate)/ Standard 10. Degree/ Diploma in General Nursing Science & Midwifery plus 1 year Post basic qualification in primary health care (Clinical Nursing Science, Health assessment and care). Current Registration with the SANC as a General and Primary Health Care Nurse 2024. A minimum of 4 years appropriate / recognizable experience after registration as a Professional Nurse of which at least 1 year must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Applicants are submitting Z83 and CV Only. requirements **Grade 2:** Grade 12 (senior certificate)/ Standard 10. Degree/ Diploma in General Nursing Science & Midwifery plus 1 year Post basic qualification in primary health care (Clinical Nursing Science, Health Assessment and Care). Current Registration with the SANC as a General and Primary Health Care Nurse 2024. A minimum of 14 years appropriate / recognizable experience after registration as a Professional nurse of which at least 10 years must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. Applicants are submitting Z83 and CV Only. knowledge; Skills; Training and Competencies Required: Sound knowledge of all legislation and regulation application to the health services and Nursing status. Sound knowledge of discipline processes and grievance procedures. Leadership, organizational, decision making, counselling and conflict management skills. Human Resource and financial management skills. Knowledge of nursing care processes and procedures. Demonstrate good and effective communication skills. Recommendation: Diploma in HIV/Aids Management/NIMAART Trained.

DUITES

: Provide comprehensive Primary Health Care Package i.e. promotive, preventative, curative and rehabilitative services for the male clients at large. Screen, stream and treat male clients accordingly for STI and other communicable disease, recruit males for MMC. Initiate males on ART and TB treatment as well as treat them for non-communicable diseases. Conduct monthly follow up visits until stable. Take bloods as per schedule, interpreted findings and provide appropriate intervention. Screen for sexual reproductive health e.g. infertility and impotence. Screen and investigate for prostate cancer. Provide HIV Testing Services in male clients. Take blood as per schedule interpreted findings and provide a comprehensive nursing for clients. Ensure proper record keeping of intervention. Participate during out-reach activities.eg Isibaya Samadoda Responsible for all HIV/AIDS and TB related activities that will contribute in the elimination or curbing the spread of STI/HIV/TB. Responsible for Gender based violence as well as well as non-communicable diseases that affects the males e.g. cancer, stroke and depression

and gender violence associated with alcohol and psycho-social disorders in male clients. Condom distribution to prevent STI's and HIV/AIDS. Conduct promotion of Men's health in the community through Isibaya Samadoda or Ikhosomba Lamajita. Market or recruit for family planning e.g. vasectomy. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical equipment. Ensure smooth running of the Men's Health Programme to achieve the desired results and minimize complications and preventable deaths timeously. Expected to compile daily and monthly statistics and submit to Operational Manager timeously and submit reports to the district office. Treat for sexually transmitted infections (Male Urethritis Syndrome, STI Treated New episode)

- ENQUIRIES APPLICATIONS** : Ms. SV Khoza Tel No: (034) 662 3319
- : All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020 or Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114. Mbalenhle.zulu@kznhealth.gov.za
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents and proof of current and previous work experience endorsed and stamped by human resource / certificate of service will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 02/2024). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: please note that due to financial constraints, there will be no payment of S&T and resettlement payment for attending interviews. accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of bed and breakfast or hotel accommodation.
- CLOSING DATE** : 07 October 2024
- POST 34/217** : **CLINICAL NURSE PRACTITIONER (ADVANCED MIDWIFERY) REF NO: POM 01/2024**
- SALARY** : Grade 1: R451 533 – R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other benefits: 13th cheque. Medical aid (Optional). Home Owner`s allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Pomeroy CHC
: Senior Certificate/Grade 12. Diploma/Degree in General Nursing and Midwifery. One (1) year Diploma in Advanced Midwifery and Neonatal Nursing Science. Current registration with SANC (2021). A Minimum of 4 years appropriate experience. Applicants are submitting Z83 and CV Only. Knowledge; Skills; Training and Competencies Required: Supervisory and analytic skills. Good interpersonal skills. Planning and organizing skills. Knowledge of Laws, Regulations, Policies, Practices, Note, Public, Finance, Management Act, Treasury Regulation and Treasury Guidelines. Good organizing ability to prioritize issues and other related matter.
- DUITES** : Ensure that patient related files are properly monitored and maintained. Ensure that archiving policy is properly followed regularly. Implement disciplinary procedures with the section. Conduct orientation and induction to the newly appointment staff members. Proper assessment through EPMDS to staff under your supervision. Ensure effective archiving & disposal of records within CHC & clinics. Ensure billings of paying clients to third party are done. Provide Patients/clients with information & Ensure triaging took place. Assist in ensuring functionality of record committee. Attend and resolve complains at patient administration. Manage the flow of patients arriving at the reception desk for appointment prescription or queries. Ensure capturing of HPRS on daily basis. Verify & Analyze Data before it is submitted to Data Management. Put control measures in movement of files & manage health records. Ensure filing & retrieval of patients records are done according to prescripts of record management act/policy. Effectively manage all resources allocated to the component.
- ENQUIRIES APPLICATIONS** : Mr. PM Khumalo Tel No: (034) 662 3300
- : All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020 or Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114. Mbalenhle.zulu@kznhealth.gov.za
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department OR from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form

must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 01/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). NB: please note that due to financial constraints, there will be no payment of S&T and resettlement payment for attending interviews. accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. no interim accommodation in a form of bed and breakfast or hotel accommodation.

- CLOSING DATE** : 07 October 2024
- POST 34/218** : **PROFESSIONAL NURSE SPECIALTY GRADE 1 OR 2: REF NO: DPKISMH 09/2024 (X6 POSTS)**
Component: Theatre & CSSD
- SALARY** : Grade 1: R451 533 – R530 376.per annum
Grade 2: R553 545 – R630 510 per annum
Benefits: 13th Cheque Plus Housing Allowance (Employee must meet prescribed requirements)
Medical Aid (Optional)
- CENTRE REQUIREMENTS** : Dr Pixley Ka Isaka Seme Memorial Hospital
: Matric/Grade 12 Certificate or Equivalent. Degree /Diploma in General Nursing or equivalent qualification that allows for registration with SANC as a professional nurse. One year Post Basic Qualification in Operating Theatre Nursing Science. Current Registration with SANC as a Professional Nurse (2024 receipt). **Grade 1:** A minimum of four (04) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of fourteen (14) years appropriate /recognizable experience after registration as a Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to above must be appropriate /recognizable experience after obtaining the One year Post Basic qualification in the relevant speciality. Certificate of Service endorsed by Human Resource Department will be required from shortlisted candidates. Successful candidate will have to spend minimum of one year in service. Recommendation: Midwifery will be an added advantage Knowledge Skills Training and Competencies Required: Knowledge of Nursing Care, Processes and Procedures, nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Financial and Budgetary knowledge pertaining to relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, Organizational, Decision Making, Problem Solving, Co-ordination, liaisons and Interpersonal Skills within the limits of the Public Sector and Institutional policy framework. Interpersonal skills including Public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
- DUTIES** : Assist in planning/organizing and monitoring of the objectives of the specialized unit in consultation with subordinates. Demonstrate effective communication to patients, families, multidisciplinary team members and other stakeholders within the hospital. Ensure that high quality of nursing care is rendered to all clients accessing Operating Theatre unit at Dr Pixley Ka Isaka Seme Memorial Hospital. Manage utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement Operating Theatre nursing. Instill discipline, professionalism and work ethics amongst employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal Hospital realization and maintenance (IHRM) Norms and Standards (N&S). Maintain a constructive working with multi-disciplinary team members. Provide effective support to nursing services e.g. assist with relief duties to nursing management.
- ENQUIRIES APPLICATIONS** : Mrs YYN Ngema (Assistant Nursing Manager – Theatre) Tel No: (031) 530 1419
: To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: Pixley.recruitment@kznhealth.gov.za
- FOR ATTENTION NOTE** : Deputy Director: Human Resource Manager
: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that

your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. NB: The Employment Equity target for these posts is an African Male.

- CLOSING DATE** : 11 October 2024
- POST 34/219** : **CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE KING DINUZULU CLINIC REF NO: CNP KDC 7/2024**
- SALARY** : Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
Other benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements
- CENTRE REQUIREMENTS** : Eshowe District Hospital
: Basic R425 qualification i.e. Degree/Diploma in General Nursing. Minimum of four years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC. Post Basic qualification with duration of one year in Clinical Nursing Science Health Assessment, Treatment and Care. Registration with South African Nursing Council as a Professional Nurse (PHC). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Experience: **Grade 1:** minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing or advance midwifery). Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Experience: **Grade 2:** minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing) of which ten (10) years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Knowledge, skills, training and competencies required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks e.g. Nursing Act, Health Act, Occupational Health and Safety Act, Batho Pele. Interpersonal skills, negotiating conflict handling and counseling skills. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices within a Primary Health Care environment. Demonstrate a basic understanding of HR and financial policies and practices.
- DUTIES** : Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a Primary Health Care facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care at primary health care level. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele).
- ENQUIRIES APPLICATIONS** : Nursing Manager: Mr MT Dube Tel No: (035) 473 4500
: Direct your application quoting the relevant reference number to: The Chief Executive Officer, Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za
- FOR ATTENTION NOTE** : Mrs GZ Dube: Human Resource Manager
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with

applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 10 October 2024

POST 34/220

: **CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE GATEWAY CLINIC REF NO: CNP GW 8/2024**

SALARY

: Grade 1: R451 533 - R530 376.per annum
 Grade 2: R553 545 - R686 211 per annum
 Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements

CENTRE REQUIREMENTS

: Eshowe District Hospital
 : Basic R425 qualification i.e. Degree/Diploma in General Nursing. Minimum of four years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC. Post Basic qualification with duration of one year in Clinical Nursing Science Health Assessment, Treatment and Care. Registration with South African Nursing Council as a Professional Nurse (PHC). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Experience **Grade 1**: minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing or advance midwifery). Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Experience **Grade 2**: minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing) of which ten (10) years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Knowledge, skills, training and competencies required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks e.g. Nursing Act, Health Act, Occupational Health and Safety Act, Batho Pele. Interpersonal skills, negotiating conflict handling and counseling skills. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices within a Primary Health Care environment. Demonstrate a basic understanding of HR and financial policies and practices.

DUTIES

: Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a Primary Health Care facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care at primary health care level. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele).

ENQUIRIES APPLICATIONS

: Nursing Manager: Mr MT Dube Tel No: (035) 473 4500
 : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za

FOR ATTENTION NOTE

: Mrs GZ Dube: Human Resource Manager
 : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the

right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims (S&T).

CLOSING DATE

: 10 October 2024

POST 34/221

: **CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE NKWALINI CLINIC REF NO: CNP NKW 9/2024 (X2 POSTS)**

SALARY

: Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
Other Benefits: medical aid (optional), 8 % rural allowance, housing allowance: employee must meet the prescribed requirements

CENTRE REQUIREMENTS

: Eshowe District Hospital
: Basic R425 qualification i.e. Degree/Diploma in General Nursing. Minimum of four years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC. Post Basic qualification with duration of one year in Clinical Nursing Science Health Assessment, Treatment and Care. Registration with South African Nursing Council as a Professional Nurse (PHC). NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Experience: **Grade 1:** minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing OR advance midwifery). Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Experience **Grade 2:** minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing) of which ten (10) years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Post Basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the South African Nursing Council. Knowledge, skills, training and competencies required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks e.g. Nursing Act, Health Act, Occupational Health and Safety Act, Batho Pele. Interpersonal skills, negotiating conflict handling and counseling skills. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices within a Primary Health Care environment. Demonstrate a basic understanding of HR and financial policies and practices.

DUTIES

: Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a Primary Health Care facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care at primary health care level. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele)

ENQUIRIES

: Nursing Manager MR MT Dube Tel No: (035) 473 4500

APPLICATIONS

: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za.

FOR ATTENTION NOTE

: Mrs GZ Dube: Human Resource Manager
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the

following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 10 October 2024

POST 34/222

: **PROFESSIONAL NURSE SPECIALTY NURSING PAEDIATRICS DEPARTMENT REF NO: PN SPEC 10/2024 (X1 POST)**

SALARY

: Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 – R686 211 per annum
Other Benefits: 13th cheque, medical aid (optional), 8 % rural allowance, and housing allowance: employee must meet the prescribed requirements.

CENTRE REQUIREMENTS

: Eshowe District Hospital
Senior certificate (Grade 12). Degree/Diploma in General Nursing with midwifery. Current Registration with South African Nursing Council as a General Nurse. A post basic qualification in Child Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Experience **Grade 1:** A post basic qualification in Child Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing. Experience **Grade 2:** A post basic qualification in Child Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific speciality after obtaining the 1- year post basic qualification in Child Nursing Science. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, skills, training and competencies required: Knowledge and insight into nursing processes and procedures. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Appropriate understanding on nursing scope of practice and nursing standards as determined by Child Nursing Health Care Act. Demonstrate effective communication with client/patients, supervisors and other clinicians, including report writing when required. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Knowledge and experience in implementation of Batho Pele principles, patient's right charter and code of conduct.

DUTIES

: Implement Child Health Care Programmes. Coordination of optimal, holistic specialised nursing care provided within set standards a professional/Legal framework. Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information. Manage effectively and efficiently the utilization and supervision of all resources. Support the Mother Baby Friendly Initiative. Establish and maintain constructive working relationships with nursing and other stakeholders. Establish and maintain adherence to clinical governance pillars and processes. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principles of Batho Pele. Maintain professional growth/ethical standards and self-development. Compile daily, monthly and quarterly report.

ENQUIRIES

: Nursing Manager: MR MT Dube Tel No: (035) 473 4500

APPLICATIONS

: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za

FOR ATTENTION NOTE

: Mrs GZ Dube: Human Resource Manager
Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the

following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
10 October 2024

CLOSING DATE

POST 34/223

**PROFESSIONAL NURSE SPECIALTY NURSING MATERNITY DEPARTMENT:
OBSTETRICS AND GYNAECOLOGY REF NO: PN SPEC 11/2024 (X1 POST)**

SALARY

Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
Other Benefits: 13th cheque, medical aid (optional), 8% rural allowance, and housing allowance: employee must meet the prescribed requirements.

**CENTRE
REQUIREMENTS**

Eshowe District Hospital
Senior certificate (Grade 12). Registration with South African Nursing Council as a General Nurse. A post basic qualification in Advanced Midwifery and Neonatal Science. Diploma in Advanced Midwifery and Neonatal Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Experience **Grade 1:** Minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. Experience **Grade 2:** Minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1- year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, skills, training and competencies required: Knowledge of public services acts, regulations and policies. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with client/patients, supervisors and other clinicians, including report writing when required. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating. Knowledge and experience in implementation of Batho Pele principles, patient's right charter and code of conduct. Knowledge on SANC rules and regulations. Proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele).

DUTIES

Coordination of optical, holistic specialized nursing care provided within set standards and Professional/ legal framework. Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information. Manage effectively and efficiently the utilization and supervision of all resources. Participate in the analysis, formulation, and implementation of policies, practices and procedures. Establish and maintain constructive working relationships with nursing and other stakeholders. Ensure that a healthy and safe working environment is maintained. Monitor and control the quality of patient care. Maintain accreditation standard by knowledge of policies and procedures, implementation of all programmes, BANC, PMTCT, BFHI etc. Compile monthly and quarterly report. Audit clinical records by analyzing data. Participate in health promotion and illness prevention initiatives. To assist in Employee Performance Management Developments System (EPMDS) of staff and implement Employee Assistance Program.

**ENQUIRIES
APPLICATIONS**

Nursing Manager: Mr MT Dube Tel No: (035) 473 4500
Direct your application quoting the relevant reference number to: The Chief Executive Officer, Eshowe District Hospital, Private Bag X504, Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za

**FOR ATTENTION
NOTE**

Mrs GZ Dube: Human Resource Manager
Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the

interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 10 October 2024

POST 34/224

: **PROFESSIONAL NURSE SPECIALTY NURSING MATERNITY: KING DINUZULU CLINIC REF NO: PN SPEC KDC 12/2024 (X1 POST)**

SALARY

: Grade 1: R451 533 - R530 376 per annum
Grade 2: R553 545 - R686 211 per annum
Other Benefits: 13th cheque, medical aid (optional), 8 % rural allowance, and housing allowance: employee must meet the prescribed requirements.

CENTRE REQUIREMENTS

: Eshowe District Hospital- King Dinuzulu Clinic
: Senior certificate (Grade 12). Registration with South African Nursing Council as a General Nurse. A post basic qualification in Advanced Midwifery and Neonatal Science. Diploma in Advanced Midwifery and Neonatal Nursing Science, with duration of at least 1 year, accredited with the South African Nursing Council. Experience: **Grade 1:** Minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. Experience: **Grade 2:** Minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1- year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. NB: Certificate of service from previous employers, verification of employment from current employer, which must be endorsed and signed by Human Resource Management, will only be requested for submission from shortlisted candidates. Knowledge, skills, training and competencies required: Knowledge of public services acts, regulations and policies. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with client/patients, supervisors and other clinicians, including report writing when required. Work as part of a multi-disciplinary team to ensure good nursing care. Work effectively co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating. Knowledge and experience in implementation of Batho Pele principles, patient's right charter and code of conduct. Knowledge on SANC rules and regulations. Proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele).

DUTIES

: Coordination of optical, holistic specialized nursing care provided within set standards and Professional/ legal framework. Perform multi-skilled and complex nursing care duties requiring frequent interpretation of information. Manage effectively and efficiently the utilization and supervision of all resources. Participate in the analysis, formulation, and implementation of policies, practices and procedures. Establish and maintain constructive working relationships with nursing and other stakeholders. Ensure that a healthy and safe working environment is maintained. Monitor and control the quality of patient care. Maintain accreditation standard by knowledge of policies and procedures, implementation of all programmes, BANC, PMTCT, BFHI etc. Compile monthly and quarterly report. Audit clinical records by analyzing data. Participate in health promotion and illness prevention initiatives. To assist in Employee Performance Management Developments System (EPMDs) of staff and implement Employee Assistance Program.

ENQUIRIES APPLICATIONS

: Nursing Manager: Mr MT Dube Tel No: (035) 4734500
: Direct your application quoting the relevant reference number to: The Chief Executive Officer Eshowe District Hospital, Private Bag X504 Eshowe, 3815. Hand delivered applications may be submitted to the Human Resource Section, Eshowe District Hospital, before 16H00 on or before the closing date. Applications may be posted, hand-delivered or Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address. EshoweHospital.HRJobApplication@kznhealth.gov.za

FOR ATTENTION

: Mrs GZ Dube: Human Resource Manager

- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only, which may be submitted to Human Resources on or before the day of the interview. No faxed applications will be considered. Applicants may also visit any one of our Designated Online Application Centres (DOAC) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOAC) at www.kznonline.gov.za/kznjobs. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained from the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities should feel free to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 10 October 2024
- POST 34/225** : **DIAGNOSTIC RADIOGRAPHER – ECHO CARDIOGRAPHER REF NO: ECHOCARDIOGRAPHER/1/2024 (X1 POST)**
Department: Cardiology
- SALARY** : Grade 1: R376 524 per annum
Grade 2: R439 755 per annum
Grade 3: R514 785 per annum
Plus 13th Cheque, Medical Aid optional and Housing Allowance - Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: An appropriate three-year National Diploma in Diagnostic Radiography. Current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer/ Ultra sonographer. Experience in echocardiography would be added advantage Experience: **Grade 1:** No experience after registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. One-year relevant experience after registration with the Health Professional Council of South Africa as a Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum 10 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 11 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. **Grade 3:** Minimum 20-year relevant experience after registration with the HPCSA as a Radiographer – Diagnostic Imaging in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 21 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Knowledge, Skills, Training and Competencies: Sound knowledge of echocardiographic procedures and ultrasound equipment. Knowledge of relevant Health and Safety policies. Sound planning and organizational skills. Sound communication and problem-solving skills + computer literacy.
- DUITES** : Perform quality echocardiography on in-patients and out-patients plus assist with trans-oesophageal echocardiography and semi-invasive procedures in the Echo Laboratory. Timeous scanning and reporting on echocardiographic findings. Maintain departmental statistics of work undertaken in the Echo Laboratory Participate in the departmental outreach and teaching programmes. Take an active role in implementing a high quality service in line with Batho Pele principles. Be prepared to multi-skill in all areas of technology, including research. Perform any other duties relevant to the work situation, which may be allocated by the supervisor or the Head of Department. Participate in call duties.
- ENQUIRIES APPLICATIONS** : Dr S. Khan Tel No: (031) 240 1524 / 031 240 2207
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058 or email to: applications@ialch.co.za
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from

your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short-listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications, we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

- CLOSING DATE** : 11 October 2024
- POST 34/226** : **PROFESSIONAL NURSE (CTOP) REF NO: POM 04/2024 (X1 POST)**
- SALARY** : Grade 1: R362 187 - R307 473 per annum
Grade 2: R442 296 - R375 480 per annum
Other benefits: 13th cheque. Medical aid (Optional). Homeowner's allowance: Employee must meet prescribed requirements. 12% Rural allowance.
- CENTRE REQUIREMENTS** : Pomeroy CHC
: **Grade 1:** Senior Certificate/Grade 12. Diploma/Degree in General Nursing and Midwifery. Current registration with SANC (2024). **Grade 2:** Grade 12. Diploma /Degree in General Nursing and Midwifery. Current registration with SANC 2024. A minimum of 10 years appropriate /recognisable experience as Professional nurse with the SANC in General nursing and Midwifery. Applicants are submitting Z83 and CV Only. Recommendation CTOP Trained. Knowledge, Skills and Competencies Required: Knowledge of nursing procedures relevant act and policies. Sound understanding of legislation and related ethical nursing practices within health environment. Good communication and interpersonal skills. Decision making and problem solving. Knowledge of all programs related to nursing discipline. Knowledge of Batho Pele principles and patient's right.
- DUTIES** : Provide comprehensive quality nursing care in a cost-efficient manner within the Professional legal framework and standards. Conduct pre –natal screening and safer conception to all woman and child bearing age. Provide counselling services HTS, ART and Prep initiation to all eligible clients. Promote and perform cervical screening NICD, STI and manage as per guidelines and protocols. Identify risks to the life of a pregnant woman, manage and refer accordingly. Display concern of patients and advocate timeously including willingness to report to patient's rights and their expectations (Batho Pele). Provide family planning safe and therapeutic (C-TOP services in a hygienic environment at a designated unit (Women's health clinic). Perform termination of pregnancy efficiently as per CTOP guidelines and protocols. Provide emergency care to all women's health and CTOP emergencies. Refer clients to multidisciplinary team e.g. social worker, Professional counsellor and Medical Officer and next level of care. Ensure proper utilization and safe keeping of basic equipment. Provide long-acting reversible contraceptives and the management complications thereof. Mentor junior personnel on women's health and CTOP services. Assist in manual vacuum aspiration and procedures. Record the prescribed CTOP and women's health information in a prescribed manner. Compile data and analyze data daily weekly and monthly.
- ENQUIRIES APPLICATIONS** : Mr. PM Khumalo Tel No: (034) 662 3300
: All applications should be posted on: Human Resource Manager; Pomeroy CHC; Private Bag X529; Pomeroy; 3020. or Hand Deliver at Pomeroy CHC Human Resource Management Offices; Office Number 16-114. Mbalenhle.zulu@kznhealth.gov.za
- NOTE** : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: Applications must be submitted on the prescribed most recent Application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) form must be accompanied by detailed Curriculum Vitae. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83; e.g. Reference Number (POM 01/2024). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualifications by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (This institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should

feel free to apply for the post/s). NB: Please note that due to financial constraints, there will be no payment of S&T and resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty. No interim accommodation in a form of bed and breakfast or hotel accommodation.

CLOSING DATE : 07 October 2024

DEPARTMENT OF TREASURY

The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.

APPLICATIONS : KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road Pietermaritzburg, 3200. Applications can also be submitted via the e-services system, please assess this site (eservices.gov.za).

FOR ATTENTION : Ms N Cele

CLOSING DATE : 07 October 2024

NOTE : The new Z83 form must be used effective 1st January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by a comprehensive Curriculum Vitae. Only shortlisted applicants will be contacted and requested to submit their supporting documents. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates. Preferences: Females and people with disabilities who meet the requirements.

OTHER POSTS

POST 34/227 : **DEPUTY DIRECTOR: MUNICIPAL ACCOUNTING AND REPORTING REF NO: KZNPT 24/53**

SALARY : R849 702 per annum, (all-inclusive package), (a remuneration package)

CENTRE : KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS : NQF level 7 Degree qualification in Financial Accounting or Financial Management field. A Minimum of 3 years junior management experience in a financial reporting/accounting/management environment. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Extensive Understanding and working knowledge of GRAP standards used by local government. Standards for the Professional Practices of Internal Auditing. General Accepted Accounting principles. Extensive working knowledge of public sector, particularly local government sphere. Detailed knowledge of public sector financial management systems and relevant legislation/statutes, including Constitution (as amended). PFMA and Treasury Regulations. PFMA Regulations in respect of Supply Chain Management. Municipal Finance Management Act (MFMA). Municipal Systems Act (and amendments). Municipal Structures Act. Local Government Transition Act. Provincial Procurement Act and Regulations. PSRF (Public Service Regulatory Framework). Provincial Internal Audit Act. PGDS (Provincial Growth and Development Strategy). National Treasury guideline documents, regulations, gazettes. Performance Measurement systems – best practice and guidelines. Asset Management principles and respective legislation. Public finance management principles and practice. National and Provincial Practices Notes. Innovative thinking. Analytical thinking. Decisiveness. Leadership. Risk Management. Chairing meetings. Inter-personal relations. Chairing meetings Conflict Management. Problem-solving, analytical and numeracy. Advanced Verbal communication and presentation. Good interpersonal relations. Computer skills: Spreadsheets (MS Excel), word processing (MS Word), PowerPoint Presentations, Internet. Research and analysis. Report writing and general writing. Monitoring, follow up and forecasting. Project management. Budgeting. Change management. Analytical, Statistical and quantitative analysis. Financial management. Planning. People management. Strategic Planning and management. Training and mentoring staff. Co-ordinating activities of different service providers. Policy Analysis and Development. Driving. Negotiation Skills. Stakeholder/ relationship management.

DUTIES : Coordinate the provision of support to municipalities regarding the compilation of Annual Financial Statements (AFS) in compliance with Generally Recognized Accounting Practice (GRAP) Standards. Coordinate the provisioning of financial management support to municipalities. Coordinate audit readiness and review for municipalities. Coordinate consultative support and liaison services with Stakeholders. Manage the resources of the Sub Directorate.

ENQUIRIES : Mr S Chohan Tel No: (033) 897 4450

POST 34/228

DEPUTY DIRECTOR: REVENUE AND DEBT MANAGEMENT REF NO: KZNPT 24/54

SALARY

: R849 702 per annum, all-inclusive package, (a remuneration package)

CENTRE

: KZN Provincial Treasury, Pietermaritzburg

REQUIREMENTS

: 3-year NQF level 7 qualification (degree) in Commerce/Finance/Accounting. A Minimum of 3 years junior management experience in revenue and debt management within the municipal finance field. A valid Driver's License. People with disabilities without valid driver's licenses will be assisted by the department to meet work related travel obligations. Skills, Knowledge and Competencies: Republic of South Africa Constitution. Planning frameworks relevant legislation and plans. Public Service Regulation, 2016. PFMA, Treasury regulations. MTEF and the budget process. Municipal Finance Management Act (MFMA). Public Finance Management Act (MFMA) and Treasury regulations. Municipal System Act (and amendments). Municipal Structure Act. Municipal Property Rate Act. Public Finance Service Regulatory Framework (PSRF). SCM Regulations. PFMA Regulations i.r.o Supply Chain Management. Provincial Procurement Act Regulations. Provincial Internal Audit Act. Generally Recognized Accounting Practice (GRAP) and other applicable accounting standard used by local government. Public Service Act, 1994. Strategic plan framework. Annual Performance Plan. Employee Performance and Management System. National Development Plan. Service Delivery Framework. National and Provincial Practices Notes. Provincial Growth and Development plan. Analytical. Financial management. Leadership. Planning. Organizational. Management. Computer literacy. Policy Analysis/development. Interpersonal relations. Presentation. Problem-solving. Verbal communication. Project management skills. Ability to initiate and support organizational transformation.

DUTIES

: Coordinate the provision of revenue management support initiatives provided to municipalities. Coordinate the provision of cash management support initiatives provided to municipalities. Coordinate the debt management support initiatives provided to municipalities. Coordinate the indigents households support initiatives provided to municipalities. Coordinate the development and implementation of frameworks and policies in collaboration with Norms and Standards. Management resources of the Sub-directorate.

ENQUIRIES

: Ms. A Patton Tel No: (033) 897 4525