

**PROVINCIAL ADMINISTRATION: MPUMALANGA  
OFFICE OF THE PREMIER**

- APPLICATIONS** : Please forward your application, quoting the relevant reference number to: The Acting Deputy Director: Internal HR Management and Development, Ms SS Monareng, Private Bag X11291, Mbombela, 1200. Physical Address: Office of the Premier, Makhonjwa Building, First Floor, Government Boulevard, Riverside Park. E-mail address: [smonareng@mpg.gov.za](mailto:smonareng@mpg.gov.za)
- CLOSING DATE** : 25 October 2024
- NOTE** : The Office of the Premier is looking for dynamic, innovative, experienced and suitable candidate to fill the following post, depicted below. The Office of the Premier is an equal opportunity employer. It is our intention to promote representativity in respect of race, gender and disability through the filling of this position and that the candidature of person, whose transfer/promotion/appointment will promote representativeness, will receive preference. The minimum entry requirement for Senior Management Services (SMS) post is a Pre-entry Certificate (submitted prior to appointment) that is obtainable through a course named Certificate for entry into SMS – and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The recommended candidate for this post shall be subjected to a competency assessment. Appointment is subjected to security clearance, security vetting, employment reference checks, qualification verification and signing of performance agreement. The successful candidate will be required to disclose her/his financial interests, when required. Applications should be submitted on the Z83 form obtainable from any Public Service Department or Magistrate's Office and should be accompanied by a comprehensive CV.

**MANAGEMENT ECHELON**

- POST 37/58** : **CHIEF DIRECTOR: INTEGRITY MANAGEMENT AND FORENSIC INVESTIGATIONS AND SECURITY MANAGEMENT REF NO: GMIMFAS/OTP/01**
- SALARY** : R1 436 022 per annum (Level 14), (an all-inclusive remuneration package). The successful candidate will be required to enter into a Performance Agreement with the Deputy Director-General: Institutional Development Support and Integrity Management. The shortlisted candidates will be subjected to a competency assessment.
- CENTRE REQUIREMENTS** : Mbombela  
: An appropriate Bachelor's Degree /Advanced National Diploma in Law, Forensic Investigations, Risk Management or Public Management and Administration (NQF level 7) or equivalent qualification, with a minimum of 5 years managerial experience in a Senior Management level. SMS Pre-entry Certificate. Experience in the fields of investigation and security management services would be an added advantage. Knowledge of the Public Finance Management Act and Public Service Act, as well as other prescripts applicable in the Public Service. Essential skills will include the following: Strategic capability and leadership Investigation and forensic analysis Comprehensive report writing financial management Change management Knowledge management People management and empowerment Programme and project management Service delivery innovations Client orientation and customer focus Problem solving and analysis Communications.
- DUTIES** : Develop and maintain the provincial anti-corruption strategy Conduct education and awareness campaigns on good governance issues at provincial and local spheres Coordinate specialized training for ethics practitioners and investigations Investigate cases of unethical conduct, fraud and corruption as referred through the National Anti-Corruption Hotline, Provincial Departments and Local Municipalities Monitor and provide qualified and quantitative information on the landscape of fraud and corruption within this provincial and local spheres Capture litigations of provincial departments for allocation to service providers Render security management services Conduct vetting and screening services Render protocol services for the provincial administration Manage human, financial and physical resources as well as information.

**ENQUIRIES**

: should be directed to the Acting Deputy Director: Internal HR Management and Development - Ms SS Monareng Tel No: (013) 766 2004.

**NOTE**

: If no correspondence is received within two months of the closing date, applicants must accept that their applications have been unsuccessful.