

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
DEPARTMENT OF HEALTH AND WELLNESS**

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

**OTHER POSTS**

**POST 37/73** : **HEAD CLINICAL UNIT (MEDICAL) GRADE 1 (VASCULAR SURGERY)**

**SALARY** : Grade 1: R1 976 070 per annum, (A portion of the package can be structured according to the individual's personal needs)

**CENTRE REQUIREMENTS** : Groote Schuur Hospital, Observatory  
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Specialist in Vascular Surgery. Registration with a Professional Council: Registration with the HPCSA as Medical Specialist in Vascular Surgery. Experience: A minimum of 3 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in Vascular Surgery. Inherent requirements of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Clinical and surgical competency in vascular surgery. Ability to work in a high-volume clinic and surgical environment. Ability to teach and train undergraduate and post graduate students and sub specialist Fellows. Ability to conduct clinically relevant research in the field of vascular surgery. Insight into challenges of local health care delivery, diversity, transformation and equity. Experience in supervision and training of staff and students at under- and post-graduate levels. Experience with staff management, resource allocation and theatre list management.

**DUTIES** : Vascular Surgery clinical service provision and management in the Groote Schuur Hospital Vascular Unit. Management and training of surgical staff. Participation in academic and management activities of the division.

**ENQUIRIES** : Prof L Cairncross Tel No: (021) 406-6229

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 25 October 2024

**POST 37/74** : **HEAD CLINICAL UNIT (MEDICAL) GRADE 1 (ADULT NEPHROLOGY)**

**SALARY** : Grade 1: R1 976 070 per annum, (A portion of the package can be structured according to the individual's personal)

**CENTRE REQUIREMENTS** : Tygerberg Hospital, Parow Valley  
: Minimum educational qualification: An appropriate qualification that allows registration with the Health Professions Council of South Africa as a Medical Specialist in Nephrology (Adult). Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Nephrology (Adult). Experience: A minimum of 3 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in Nephrology (Adult). Competencies (knowledge/skills): Experience as a Nephrology sub-specialist in an academic environment. Superior clinical and communication skills, and the ability to lead multi-disciplinary teams in delivering clinical nephrology services. Strong research skills with a record of independent research as evidenced by first/last-author publications. A PhD is a recommendation. Successful mentoring and postgraduate research supervision. Experience in undergraduate, postgraduate and sub-specialist Nephrology teaching and clinical training. National/international reputation as a leader in the field of Nephrology.

**DUTIES** : Lead and manage the Division of Nephrology, including the clinical nephrology services of Tygerberg Hospital and its satellite dialysis units. Lead the teaching and training of undergraduate and postgraduate students in Nephrology. Lead a Nephrology research programme.

**ENQUIRIES** : Prof J Taljaardt Tel No: (021) 938-9044 / Dr M Mukosi Tel No: (021) 938-4136

<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	The successful candidate will be the Head: Division of Nephrology at Tygerberg Hospital and the Faculty of Medicine and Health Sciences, Stellenbosch University.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/75</u></b>	:	<b><u>MEDICAL SPECIALIST GRADE 1 TO 3 (ORTHOPAEDICS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R1 271 901 per annum Grade 2: R1 451 214 per annum Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs).
<b><u>CENTRE REQUIREMENTS</u></b>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedics. Registration with the Health Professions Council: Registration with the HPCSA as Medical Specialist in Orthopaedics. Experience: <b>Grade 1:</b> None after registration with the HPCSA as a Medical Specialist in Orthopaedics. <b>Grade 2:</b> A minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. <b>Grade 3:</b> A minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Orthopaedics. Inherent requirements of the job: Valid driver's license and willingness to travel. Competencies (knowledge/skills): Ability to render high quality surgery for Tertiary and Secondary trauma and emergency Orthopaedics. Ability to render high quality surgery for pertinent elective orthopaedic surgery. Ability to initiate own research projects and supervise research projects. Ability to render high quality teaching and training in general orthopaedics to registrars, medical officers, interns and medical students. Strong ethical principles and relevant clinical and counselling skills. Computer literacy. Leadership-, interpersonal- and organisational skills. High level of competencies in the field of Tertiary and Secondary trauma and emergency Orthopaedics and pertinent elective orthopaedic surgery.
<b><u>DUTIES</u></b>	:	Provision of clinical service delivery at specialist level across the full spectrum of trauma and emergency orthopaedic surgery and pertinent elective surgery. The specialist will spend daytime working hours at Tygerberg Hospital and Karl Bremer Hospital. Provision of clinical service delivery at specialist level across the full spectrum of orthopaedic neck of femur fracture arthroplasty surgery and after hour on call duties for trauma and emergency orthopaedics. Supervision of clinical and operative activities of orthopaedic surgeons- in- training. Active participation in the postgraduate and undergraduate teaching programmes of the Department at Tygerberg Hospital and Karl Bremer Hospital. Effective management and administration of a wide range of "Portfolios". Develop, conduct and supervise research projects pertinent to tertiary and secondary orthopaedic surgery and health lines.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Prof. J Du Toit Tel No: (021) 938-9266
<b><u>CLOSING DATE</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications"). 25 October 2024
<b><u>POST 37/76</u></b>	:	<b><u>MEDICAL SPECIALIST GRADE 1 TO 3 (OBSTETRICS)</u></b> Chief Directorate: Metro Health Services (12 Month Contract)
<b><u>SALARY</u></b>	:	Grade 1: R1 271 901 per annum Grade 2: R1 451 214 per annum Grade 3: R1 680 780 per annum (A portion of the package can be structured according to the individual's personal needs).
<b><u>CENTRE REQUIREMENTS</u></b>	:	Mowbray Maternity Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a

Medical Specialist in Obstetrics and Gynaecology. Registration with a Professional Council: Registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Obstetrics and Gynaecology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as Medical Specialist in Obstetrics and Gynaecology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as Medical Specialist in Obstetrics and Gynaecology. Inherent requirements of the job: Valid South African (Code B/EB) driver's licence. Willing to participate in the after-hours call system (Mowbray Maternity Hospital and GSH gynaecology). Competencies (knowledge/skills): Ability to manage all Obstetrics and gynaecology cases competently. Ability to teach and supervise obstetrics surgical procedures and assist in the management of obstetric surgical complications. Proven leadership abilities and experience in supervision of staff and resources and proven experience in principles of planning, organizing and implementation. Proven knowledge of Public Health policies, guidelines and related prescript to manage resources effectively. Research experience as a primary investigator or research supervisor. Computer literacy.

**DUTIES** : Ensure an efficient and cost-effective obstetric service and render quality patient care. Conduct ward rounds and oversee the daily operations of the obstetric department. Financial management by effective and efficient use of resources. Adhere to requirements for all people management matters. Create a learning environment for junior staff, and students, both under- and postgraduate as required. Do appropriate clinical audits and research within the department to stay abreast of clinical developments. Assist in the investigation and management of adverse incidents and patient complaints/medicolegal cases.

**ENQUIRIES** : Dr CM Steward Tel No: (021) 659-5578  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to written/practical and oral assessments. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.

**CLOSING DATE** : 25 October 2024

**POST 37/77** : **MEDICAL SPECIALIST GRADE 1 TO 3 (FORENSIC PATHOLOGY)**  
 Chief Directorate: Emergency and Clinical Services Support

**SALARY** : Grade 1: R1 271 901 per annum  
 Grade 2: R1 451 214 per annum  
 Grade 3: R1 680 780 per annum  
 (A portion of the package can be structured according to the individual's personal needs)

**CENTRE** : Forensic Pathology Service, East Metropole Region, Tygerberg FPS / Stellenbosch University

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. Registration with a Professional Council: Appropriate qualification that allows registration with the Health Professions Council (HPCSA) as a Medical Specialist in Forensic Pathology. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Forensic Pathology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified

employees) as Medical Specialist in Forensic Pathology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist in Forensic Pathology after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Forensic Pathology. Inherent requirement of the job: Valid drivers' license. Will be required to perform routine service autopsies. Will be required to deliver expert testimony in court proceedings. Will be required to perform work duties outside normal working hours and away from the base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Above average ability to communicate clearly and discreetly in person and in writing. Above-average computer and software literacy. Knowledge of the functioning of a Forensic Pathology Department. Ability to teach medical students, Forensic Pathology Officers and Medical Staff. Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology Practice in the Republic of South Africa. Research ability. Exposure to post-mortems, autopsy work and dissection. Creativity and openness to new ideas. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by performance of and supervising post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by compiling and completing reports, including all ancillary investigations and editing reports of junior staff members. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. Academic teaching and Training, Research, Clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative functions of the Division.

**DUTIES**

:

**ENQUIRIES**  
**APPLICATIONS**

:

:

**NOTE**

:

**CLOSING DATE**

:

**POST 37/78**

:

**SALARY**

:

**CENTRE**  
**REQUIREMENTS**

:

:

Dr Janette Verster; jverster@sun.ac.za

Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council a resubmitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates may have to undergo profiling assessments prior to appointment.

25 October 2024

**MEDICAL SPECIALIST GRADE 1 TO 3 (FAMILY MEDICINE)**

Garden Route District

(4 Year Contract)

Grade 1: R1 271 901 per annum

Grade 2: R1 451 214 per annum

Grade 3: R1 680 780 per annum

(A portion of the package can be structured according to the individual's personal needs) (It will be expected of the successful candidates to participate in a system of remunerated commuted overtime).

Knysna Hospital

Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Family Medicine. Registration with a Professional Council: Registration with the HPCSA as a Medical Specialist in Family Medicine. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Family Medicine. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Family Medicine. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Family Medicine. Inherent requirements of the job: Commuted overtime contract is compulsory, as well

as ability to work after-hours. Valid (Code B/EB) driver's license, as well as willingness and ability to travel. Competencies (knowledge/skills): Knowledge of a public health approach to delivering integrated family medicine services. Ability to work in integrated multi-disciplinary teams across platforms. Clinical, leadership, administrative, teaching and mentoring skills. Computer literacy in MS Office mandatory. Creativity to develop new ideas which can result in positive changes to existing processes.

**DUTIES** : Specialist family medicine care to patients (all age groups) within the Knysna/Bitou Sub District. Participate in clinical governance of a growing integrated district family medicine health service. Teaching and clinical supervision of junior and allied health practitioners, generalists and medical students within the Knysna/Bitou Sub Districts.

**ENQUIRIES** : Mr VZ Brickles Tel No: (044) 803-2700  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Garden Route and Central Karoo Districts for a period of 3 months from date of advert.

**CLOSING DATE** : 25 October 2024

**POST 37/79** : **MEDICAL SPECIALIST: GRADE 1 TO 3 (PSYCHIATRY)**  
 Chief Directorate: Rural Health Services

**SALARY** : Grade 1: R1 271 901 per annum  
 Grade 2: R1 451 214 per annum  
 Grade 3: R1 680 780 per annum  
 (A portion of the package can be structured according to the individual's personal needs.)

**CENTRE** : Paarl Hospital  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Specialist in Psychiatry. Registration with a Professional Council: Registration with the HPCSA as a Specialist in Psychiatry. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Psychiatry. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Psychiatry. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign-qualified employee) as a Medical Specialist in Psychiatry. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Communicate (verbal, read, write) Available and willing to participate in after-hours duties; if required. Competencies (Knowledge/skills): Strong record of clinical expertise, clinical governance, research, teaching and training at under and postgraduate levels Excellent managerial, interpersonal, leadership, administrative, communication, analytical and problem-solving skills. Ability to supervise clinical training and teaching. Appropriate experience in teaching, training and supervision of students, Registrars and Medical Staff.

**DUTIES** : Provide specialist clinical services to inpatients and outpatients. Perform outreach services within the hospital catchment area. Management of relevant clinical governance, resource stewardship and administrative requirements. Leadership of a multi-disciplinary clinical team. Clinical teaching, training, and research.

**ENQUIRIES** : Dr C Prinsloo Tel No: (021) 860-2500 or [charl.prinsloo@westerncape.gov.za](mailto:charl.prinsloo@westerncape.gov.za)  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to written/practical and oral assessments. Candidates who are not in possession of the stipulated registration

requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for other similar posts within Paarl Hospital, for a period of 3 months from date of advert.

- CLOSING DATE** : 25 October 2024
- POST 37/80** : **MEDICAL OFFICER GRADE 1 TO 3 (EMERGENCY MEDICINE AND CLINICAL SERVICES) (X2 POSTS)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R949 146 per annum  
Grade 2: R1 082 988 per annum  
Grade 3: R1 253 415 per annum  
(A portion of the package can be structured according to the individual's personal needs.)
- CENTRE REQUIREMENTS** : Karl Bremer Hospital  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with a Professional Council: Registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Participation in a rotational shift-based roster that requires work on weekends, nights and public holidays. Perform commuted overtime and work after hours as required by operational needs. Competencies (knowledge/skills): Appropriate experience in an Emergency Centre. Knowledge of the South African Triage Scale & Emergency Medicine in Primary Emergency Care. Competency in resuscitation (participate/lead) & basic and advanced emergency procedures. Computer literacy Skills.
- DUTIES** : Provision of Emergency Care using Evidence-Based Medicine. Clinical management of adults, children and neonates. Rational use of scarce resources and medical record keeping. Clinical governance including medicolegal documentation & Administrative self-management. Effective communication and professional conduct. Supervision and teaching of medical students and junior doctors.
- ENQUIRIES APPLICATIONS** : Dr R Ortel Tel No: (021) 918-1733  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category

with the relevant council (including individuals who must apply for change in registration status). The pool of candidates will be considered for similar vacant posts within the Department for a period of 3 months. No payment of any kind is required when applying for this post.

- CLOSING DATE** : 25 October 2024
- POST 37/81** : **MEDICAL OFFICER GRADE 1 TO 3 (ANAESTHESIOLOGY)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R949 146 per annum  
Grade 2: R1 082 988 per annum  
Grade 3: R1 253 415 per annum  
(A portion of the package can be structured according to the individual's personal needs)
- CENTRE REQUIREMENTS** : Victoria Hospital  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 11 years' relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A Valid driver's licence. Must be willing to participate in the commuted overtime system and work weekends and public holidays. Competencies (knowledge/skills): Appropriate experience in Anaesthesiology. Good communication skills. Ability to work in a team and with all levels of staff. Interest in developing an academic career. Diploma in Anaesthetics (DA) from the College of Medicines of South Africa (CMSA). A Diploma in Primary Emergency Care (DipPEC) from the Colleges of Medicine of South Africa (CMSA) would be advantageous but not essential.
- DUTIES** : To deliver comprehensive anaesthesia and critical care services to patients in theatre and in the intensive care unit at Victoria Hospital. The aim is to deliver safe, cost-effective and high-quality care at all times and promote comprehensive peri-operative care of patients in the disciplines of general surgery, orthopaedic surgery, ENT surgery, obstetrics and gynaecology and urology. This would include the following roles: Pre-operative assessment and optimization of surgical patient and planning appropriate anaesthesia. Delivery of safe and efficient anaesthesia to surgical patients. Development of post-operative care, with a focus on analgesia and prevention of complications. Appropriate management of surgical ICU patients. Teaching and training of interns, students and nurses providing an appropriate level of care and knowledge. Management and communication to Efficient running of theatre lists. Required complete statistics collection. Presenting at journal clubs and morbidity and mortality meetings. Completion of medicolegal documents. Participation in research, audits and quality improvement programs.
- ENQUIRIES APPLICATIONS** : Dr Z Fullerton Tel No: (021) 799-1170  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are

submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of candidates will be considered for other similar posts within the Chief Directorate: Metro Health Services for a period of 3 months. No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment.

- CLOSING DATE** : 25 October 2024
- POST 37/82** : **MEDICAL OFFICER: GRADE 1 TO 3: PSYCHIATRY**
- SALARY** : Grade 1: R949 146 per annum  
Grade 2: R1 082 988 per annum  
Grade 3: R1 253 415 per annum  
(A portion of the package can be structured according to the individual's personal needs.)
- CENTRE REQUIREMENTS** : Groote Schuur Hospital, Observatory  
: Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Commuted overtime is compulsory. Participate in the after-hours call system. Competencies (knowledge/skills): Proven experience in principles of planning, organizing and implementation. Proven knowledge of Public health policies, guidelines and related prescript to manage resources effectively. Competent and willing to work across disciplines if required. Appropriate experience in Psychiatry. Excellent clinical assessment and management procedures. Excellent clinical skills in terms of consultation. Good professional attitude. Good communication skills.
- DUTIES** : Ensure an efficient and cost-effective clinical service of high quality with a patient centered focus. Ensure compliance by means of maintaining high quality clinical records. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct. Provide comprehensive medical care to patients by diagnosing and treating illnesses, injuries, and other health conditions. Prescribe and manage treatment plans, including medication and therapies. Refer patients to specialists or other healthcare providers when necessary. Complete the required CPD activities to maintain registration with the HPCSA. Participate in training and educational programs for healthcare professionals. Complete and submit required medical reports and documentation for legal and administrative purposes. Uphold the reputation and integrity of the medical profession.
- ENQUIRIES APPLICATIONS** : Dr Ian Lewis Tel No: (021) 404-2164 or [ian.lewis@uct.ac.za](mailto:ian.lewis@uct.ac.za)  
: Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are



submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

- CLOSING DATE** : 25 October 2024
- POST 37/83** : **REGISTRAR (MEDICAL) (FAMILY MEDICINE) (X2 POSTS)**  
Garden Route District  
(4 Year Contract)
- SALARY** : Grade 1: R949 146 per annum, (A portion of the package can be structured according to the individual's personal needs). (t will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
- CENTRE** : Knysna/Bitou Sub-district
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: A valid (code B/EB) driver's license. Willingness to work overtime. Commuted overtime is compulsory. Competencies (knowledge/skills): Computer literacy (i.e., MS Word, Excel, PowerPoint and internet research). Excellent verbal and written communication skills. Good interpersonal and time-management skills.
- DUTIES** : Clinical service provision. Participate in the Teaching program. Research and Professional Development (incl. completion of MMED). Effective Clinical Administration in patient records and patient reports.
- ENQUIRIES** : Mr Z Brickles, Tel No: and Dr A Brink Tel No: (044) 302-8400
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Registrars will be required to register as post-graduates with the applicable University in the Western Cape according to the requirements for the discipline in the yearbook and guidelines. Applications will also be considered for similar posts that becomes vacant in the Garden Route District for a period of 3 months.
- CLOSING DATE** : 25 October 2024
- POST 37/84** : **MEDICAL OFFICER 1 TO 3**  
Overberg District
- SALARY** : Grade 1: R949 146 per annum  
Grade 2: R1 082 998 per annum  
Grade 3: R1 253 415 per annum  
(A portion of the package can be structured according to the individual's personal needs).
- CENTRE** : Hermanus Hospital
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council as a Medical Practitioner. Registration with the Health Professions Council: Registration with the Health Professions Council (HPCSA) as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A valid driver's license. Willing to work weekends and public holidays. Competencies

(knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Ensure high quality clinical care service. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Appropriate experience in Primary Health Care.

**DUTIES** : Deliver a general clinical service to a District Hospital and PHC clinics. Ensure a high-quality patient care including treatment of patients in accordance with provincial protocols. Responsible use of resources, including laboratory and blood products and rational prescription of Medicines. Work displaces good ethical conduct and integrity.

**ENQUIRIES** : Dr J Mouton Tel No: (028) 313- 5203  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Overberg District for a period of 3 months from date of advert."

**CLOSING DATE** : 25 October 2024

**POST 37/85** : **MEDICAL OFFICER: GRADE 1 TO 3 (ORTHOPAEDIC) (X2 POSTS)**  
Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R949 146 per annum  
Grade 2: R1 082 988 per annum  
Grade 3: R1 253 415 per annum  
(A portion of the package can be structured according to the individual's personal needs.)

**CENTRE** : New Somerset Hospital (X1 Post)  
Victoria Hospital (X1 Post)

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Health Professions Council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to work overtime when required. Willingness to work at the relevant institutions on the rotation platform. Competencies (knowledge/skills): Appropriate experience in providing Orthopaedic Surgical services. Ability to function in a team under pressure in a high volume, high stress environment. Administrative and IT skills. Appropriate experience in research methodology.

**DUTIES** : Clinical Service: Patient care: in-patient and outpatient management of orthopaedic patients. Clinical Service: Operative (surgical) care of orthopedic patients, both elective and emergencies. Clinical governance, for example ensuring rational and cost-effective use of resources such as laboratory

		investigations, medications, consumables and equipment. Teaching: both formal and informal teaching to students. Innovation and Research within the orthopedic team. Leadership within the orthopedic and hospital team.
<b><u>ENQUIRIES</u></b>	:	Dr S Mears at (082) 550-5511
<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. This position is a rotating medical officer position across the platform: Groote Schuur (ICU), Victoria, New Somerset, Mitchell's Plein, and Red Cross Children's Hospitals. No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Departmental rotation platform for a period of 3 months from date of advert. No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/86</u></b>	:	<b><u>DEPUTY DIRECTOR: HUMAN RESOURCE MANAGEMENT</u></b>
<b><u>SALARY</u></b>	:	R849 702 per annum, (A portion of the package can be structured according to the individual's personal needs)
<b><u>CENTRE</u></b>	:	Tygerberg Hospital, Parow Valley
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: An appropriate 3-year National Diploma / Degree. Experience: Extensive knowledge and experience of People Management in a leadership role. Inherent requirements of the job: Valid driver's licence (Code B/EB). Competencies (knowledge/skills): Problem-solving, lateral thinking and data analytical skills. Good communication, training, presentation, interpersonal relationships, exceptional leadership and conflict resolution skills. Extensive knowledge of government human resource policies and legislation.
<b><u>DUTIES</u></b>	:	Effective and efficient management of the People Management unit at a large, specialised hospital. Overall management of people development, people management strategies and labour relations functions. Ensure that the people management administration and system functions are effectively executed. Ensure compliance to all policies, regulations and operational protocols. Management of staff and external service providers.
<b><u>ENQUIRIES</u></b>	:	Mr D. Heyns Tel No: (021) 938-4607
<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for the post.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/87</u></b>	:	<b><u>PHARMACIST GRADE 1 TO 3</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	Grade 1: R804 609 per annum Grade 2: R869 796 per annum Grade 3: R949 146 per annum (A portion of the package can be structured according to the individual's personal needs).
<b><u>CENTRE</u></b>	:	Mitchell's Plain Community Health Centre
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Appropriate qualification that allows registration with the South Africa Pharmacy Council (SAPC) as a Pharmacist. Registration with a Professional Council: Registration as a Pharmacist with the South African Pharmacy Council. Experience: <b>Grade 1</b> : None after registration as Pharmacist with the SAPC in respect of SA-qualified employees. One (1) year's relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom it is not required to perform community service as required in South Africa. <b>Grade 2</b> : A minimum of Five (5) appropriate experience as a Pharmacist

after registration with the SAPC as a Pharmacist in respect of SA-qualified employees. A minimum of six (6) relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign-qualified employees, of whom required to perform community service required in South Africa. **Grade 3:** A minimum of 13 years' relevant experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Appropriate experience in a public hospital/health environment. Computer literacy. Good interpersonal and communication skills. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to supervise staff.

**DUTIES** : Provide Strategy and support to ensure effective and efficient functioning of Pharmacy Services. Provide guidance and support for the implementation of quality management. Effective management of human resources and supervisory functions. Ensure continuity of pharmaceutical care; promote and implement dispensing and distribution and plan pharmaceutical cover. Assist with management of the budget and ensure compliance to financial prescripts with regard to the pharmaceutical expenditure.

**ENQUIRIES** : Mr M Roomanay Tel No: (021) 370-5000  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

**CLOSING DATE** : 25 October 2024

**POST 37/88** : **PHARMACIST GRADE 1 TO 3 (X3 POSTS)**  
 Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R804 609 per annum  
 Grade 2: R869 796 per annum  
 Grade 3: R949 146 per annum  
 (A portion of the package can be structured according to the individual's personal needs.)

**CENTRE** : Delft CHC (X2 Posts)  
 Bishop Lavis CHC (X1 Post)

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the South Africa Pharmacy Council (SAPC) as a Pharmacist. Registration with a Professional Council: Registration with the SAPC as a Pharmacist. Experience: **Grade 1:** None after registration as Pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 6 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 13 years' relevant experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid driver's license. Willingness to perform relief and after-hour

- duties when required. Competencies (knowledge/skills): Knowledge of the Acts pertaining to the practice of pharmacy and national and provincial health policies. Knowledge, insight and previous similar experience in a Departmental Hospital or Primary Health Care Setting. Ability to cope under pressure and maintain a high standard of professionalism.
- DUTIES** : Effectively manage pharmaceutical stock through effective ordering, receipt, control and provision of stock including its safe disposal. Ensure quality provision of pharmaceutical care by adhering to policies and guidelines outlined by the South African Pharmacy Council, National Drug Policy and national and provincial treatment guidelines. Effectively manage the human resources, finances and administrative aspects relating to the clinic pharmacy. Effectively promote rational drug use and antibiotic stewardship. Ensure the compliance of the clinic pharmacy with relevant legislation and adherence to Good Pharmacy Practice.
- ENQUIRIES** : Mr C Jacobs Tel No: (021) 954-2237
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates registered in the category "Community Pharmacy" may also apply but must be willing to obtain registration in the category "Institutional Pharmacy" within 12 months and must work under direct supervision of a Pharmacist during this period. Failure to comply will lead to the termination of services in the case of those appointed from outside the public service. In the case of serving employees, the employee will return to his/her previous post. The pool of applicants will be considered for similar vacant posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.
- CLOSING DATE** : 25 October 2024
- POST 37/89** : **ASSISTANT MANAGER NURSING (SPECIALTY AREA: OBSTETRICS AND GYNAECOLOGY)**
- SALARY** : R715 977 per annum
- CENTRE** : Tygerberg Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration as Professional Nurse and Midwife with the South African Nursing Council. A post basic nursing qualification in Advance Midwifery and Neonatal Nursing Science with a duration of at least 1 year, accredited with the South African Nursing Council in the specialty referred to above. Registration with a Professional Council: Registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: A minimum of 10 years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1 year post-basic qualification in Advanced Midwifery and Neonatal Nursing Science. At least 3 years of the period referred to above must be appropriate / recognisable experience at management level. Inherent requirements of the job: Will be required to work shifts, weekends and public holidays. Competencies (knowledge/skills): Strong leadership and good interpersonal communication skills. Good organisation skills and the ability to function in a team and under pressure. Computer literacy in MS Word and Excel. Good communication skills. Knowledge of relevant legislation and policy related to this nursing speciality. Nursing management qualification / skills.
- DUTIES** : The candidate will be responsible for management and co-ordination of clinical nursing care in the Obstetrics and Gynaecology Department of the hospital. Effective management and utilisation of Human and Financial Resources to ensure optimal clinical and operational function in the area. Manage training, orientation, learning, professional growth and development and participation in research within the clinical environment. Support / deputise for the Deputy Manager Nursing and support the Nursing department and the institution.
- ENQUIRIES** : Ms F Baartman Tel No: (021) 938 4055
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for the post.
- CLOSING DATE** : 25 October 2024

**POST 37/90** : **MEDICAL OFFICER GRADE 1 TO 3 (CHILD AND ADOLESCENT PSYCHIATRY) (6/8TH POST)**

**SALARY** : Grade 1: R711 861 per annum  
Grade 2: R812 241 per annum  
Grade 3: R940 062 per annum  
(A portion of the package can be structured according to the individual's personal needs)

**CENTRE REQUIREMENTS** : Tygerberg Hospital, Parow Valley  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the Health Professions Council: Current registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Competencies (knowledge/skills): Computer literacy (MS Word, Excel). Good interpersonal and communication skills (verbal and written). Ability to work independently and in a multi-disciplinary team. Experience in child and adolescent psychiatric disorders, neurodevelopmental, developmental and behaviour disorders be an added advantage.

**DUTIES** : To provide clinical consultations to patients and families referred to the child & adolescent psychiatry unit from the Tygerberg Hospital catchment area. To assist in the provision of emergency cover and cover for leave of psychiatric registrars rotating through child psychiatry. To render support to the Head of the Unit with respect to administrative matters. To teach child & adolescent psychiatry to undergraduate students in relevant degrees and diplomas and to participate in operational research when appropriate.

**ENQUIRIES APPLICATIONS** : Dr A. Lachman/ Prof. Seedat Tel No: (021) 938-9021  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

**CLOSING DATE** : 25 October 2024

**POST 37/91** : **OPERATIONAL MANAGER: NURSING (PRIMARY HEALTH CARE)**  
West Coast District

**SALARY** : R656 964 per annum  
**CENTRE** : Diazville CDC  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post basic nursing qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48) accredited with SANC. Registration with a professional council: Current registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least

5 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification (R48). Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Computer literacy (MS Word, Excel and PowerPoint). Competencies (knowledge/skills): Good interpersonal, leadership and communication skills, strong sense of responsibility. Demonstrate an in-depth knowledge of nursing and public service legislation, regulations and Departmental Policies. Knowledge of Human resource and financial guidelines, policies and protocols. In depth knowledge and application of Ideal clinic and National Core Standards. Knowledge of Community Oriented Primary care.

**DUTIES** : Effective integrated execution and management of all clinical programmes (i.e. Acute, Chronic, Woman- and Child Health and TB/HIV/AIDS/STI) to ensure provision of quality comprehensive health care within the facility. Effective management of support services which includes Information management w.r.t data collection, verification, report writing and submission of data, Human resources, i.e. supervision of staff, development and performance management, finance and supply chain management to ensure effective budgeting and control, Control over infrastructure, maintenance and security. Liaise with relevant stakeholders. Effective communication with all levels of service delivery.

**ENQUIRIES** : Ms A Louw Tel No: (022) 709-5067

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 25 October 2024

**POST 37/92** : **ASSISTANT MANAGER NURSING (HONS)**  
Central Karoo District

**SALARY** : R656 964 per annum, (Plus a non-pensionable rural allowance of 12% of basic annual salary)

**CENTRE** : Prince Albert Hospital

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as a Professional Nurse. Inherent requirements of the job: Work overtime, day or night should the need arise. Valid Driver's license (Code EB/B) and willingness to drive. Competencies (knowledge/skills): Good conflict management. Ability to work effectively and amicably at management level with people of diverse backgrounds and beliefs. Basic computer literacy. Knowledge of legislation relative to the Health Care Service and policies of the Department of Health. Ability to manage own work, and that of the units which report to the post, and to ensure appropriate interventions to enhance all services at the institution. Skilled nurse clinician able to lead the nursing service within the scope of practice and accepted nursing standards. Excellent (written and verbal) communication skills.

**DUTIES** : Co-ordinate, supervise and delegate the provision of effective and efficient patient care through quality care within set standards and legal framework within the service framework of COPC, Primary healthcare and the acute hospital. Participate in analysis, formulation and implementation of all guidelines, practices, standards and procedures. Manage and monitor the cost-effective utilization of human, financial and physical resources. Co-ordinate the provision of effective training and research. Provide effective support to Nursing services, Administration services and Support services and maintain professional self-development. Co-ordinate, monitor and participate clinically in the COPC, Primary Health Care Clinic and the Acute Hospital.

**ENQUIRIES** : Dr A J Muller Tel No: (023) 414-8211

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 25 October 2024

- POST 37/93** : **PHARMACIST GRADE 1 TO 3(5/8TH POST)**  
Garden Route District  
(Contract until 31 December 2024)
- SALARY** : Grade 1: R502 881 per annum  
Grade 2: R543 624 per annum  
Grade 3: R593 217 per annum  
(A portion of the package can be structured according to the individual's personal needs).
- CENTRE REQUIREMENTS** : George Sub-district  
Minimum educational qualification: A qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with a Professional Council: Registration with the South African Pharmacy Council (SAPC) as a Pharmacist. Experience: **Grade 1:** None after registration as a pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 6-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. **Grade 3:** A minimum of 13 years appropriate experience after registration as a pharmacist with the SAPC in respect of SA qualified employees. 14-years relevant experience after registration as pharmacist with a recognised foreign Health Professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Inherent requirement of the job: Valid (Code B/EB) driver's license. Ability to work with and within a diverse multi-disciplinary team. Willingness to do relief work in pharmacies/dispensaries within the George and Uniondale Sub-district. Competencies (knowledge/skills): Appropriate knowledge of National and Provincial Health Policies and Pharmaceutical acts and laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Sound Management, communication, and conflict handling skills. Computer literacy including Pharmacy Dispensing and Stock Systems, Microsoft Excel, Microsoft Word, Microsoft PowerPoint (To be specified in application/CV).
- DUTIES** : Maintaining a value driven culture in line with national and provincial treatment guidelines and the Western Cape Code List of approved medicines. Effective monitoring of pharmaceutical expenditure, implementation, and evaluation of budgetary control measures. Ensure accessibility to medication and pharmaceutical care for patients. Maintain and improve the quality of patient care as a member of the multi-disciplinary team within the rural primary health care setting, which includes but is not limited to Antimicrobial Stewardship, Palliative Care, and rational medicine use prescription reviews. Effective Dispensing, compounding, and mixing of pharmaceuticals in line with statutory requirements. Ordering and maintaining stock levels. Assist supervisor with placing of orders from depot and ensuring stock levels are maintained. Stock control. Ensure that the hospital and PHC have sufficient stock without overstocking to prevent expiring of medicine. Record keeping for statistical feedback, support supervisor to keep statistical records and processing it monthly. Ensure that all operations adhere to pharmacy act.
- ENQUIRIES APPLICATIONS** : Mr S Honeyborne Tel No: (044) 814-1142  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within George Sub-district for a period of 3



- months from date of advert. Candidates will be subjected to a practical/written assessment.
- CLOSING DATE** : 25 October 2024
- POST 37/94** : **RADIOGRAPHER GRADE 1 TO 3 (ULTRASOUND)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R465 645 per annum  
Grade 2: R545 262 per annum  
Grade 3: R641 436 per annum
- CENTRE REQUIREMENTS** : Karl Bremer Hospital  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Registration with a Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiography. Experience: **Grade 1:** None after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Minimum of 20 years' relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA-qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A Valid (Code B/EB) driver's license. Willingness to travel for training and meetings. Competencies (knowledge/skills): Sonography education, strong commitment to professional growth and training. A thorough understanding of human anatomy and physiology is required, along with knowledge of disease pathologies as they relate to sonographic findings. Good ethical practice, professional demeanor and managing stressful situations. Strong abilities to interact effectively with both patients and medical staff. Basic Computer Literacy in MS Office and the use of reporting systems.
- DUTIES** : Provision of patient centered Ultrasound service by adhering to departmental protocols, procedures and professional conduct. Providing management of ultrasound services while producing Ultrasound imaging, reporting and statistics. Support to managers and colleagues which provides effective interdepartmental communication. Adhering to self-development and training of students.
- ENQUIRIES APPLICATIONS** : Mr. N. Manuel Tel No: (021) 918-1378  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar vacant posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 25 October 2024
- POST 37/95** : **PROFESSIONAL NURSE: GRADE 1 TO 2 (SPECIALTY: OBSTRETRICS) (X2 POSTS)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R451 533 per annum  
Grade 2: R553 545 per annum

<b><u>CENTRE REQUIREMENTS</u></b>	:	New Somerset Hospital
	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science. Registration with the Health Professions Council: Registration with the SANC as a Professional Nurse and Midwife. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Advanced Midwifery and Neonatology Nursing Science, after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to assist in all departments according to operational requirements. Competencies (knowledge/skills): Effective communication skills and interpersonal skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Skills to plan, organize and coordinate the service by analyzing, problem solving and decision-making. Leadership towards the realization of strategic goals and objectives of the Obstetric and Neonatology department.
<b><u>DUTIES</u></b>	:	Ensure quality patient care regarding the identification of Nursing care needs, the planning and implementation of nursing care plans and the education of Nursing personnel as a Professional Nurse in an Obstetric and Neonatology service. Render and supervise specialised clinical Nursing care and support clinical staff with surgical and medical procedures. Support the unit manager/Operational manager in the co-ordination, organising and control over the activities, personnel, equipment, and stores in the unit to utilize human, material and physical resources efficiently and effectively. Maintain professionalism and the display of core values of the Department of Health WCG in the execution of duties, while practising within the legislation, regulations and protocols applicable to the public service. Maintain and promote professional growth/ethical standards and development of self and others.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms S Basardien Tel No: (021) 402-6485
	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Midwifery and Neonatal Nursing Science with the South African Nursing Council. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: MHS for a period of 3 months from date of advert.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/96</u></b>	:	<b><u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: MENTAL HEALTH)</u></b> Garden Route District
<b><u>SALARY</u></b>	:	Grade 1: R451 533 (PN-B1) per annum Grade 2: R553 545 (PN-B2) per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	George Sub-district
	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Psychiatry. Registration with a Professional Council:

Registration with the SANC as a Professional Nurse and Advanced Psychiatry. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatry after obtaining the 1 year post-basic qualification in Advanced Psychiatric Nursing Science. Inherent requirements of the job: A valid driver's licence (Code B/EB) and willingness to drive. Competencies (knowledge/skills): Good psychosocial- and health assessment skills. Knowledge of Mental Health Legislation and Psychopharmacology. Good problem-solving, communication, interpersonal, planning and organisational skills. Good communication skills. Knowledge in the use of clinical equipment and control of budget levels.

**DUTIES** : Actively participate as a specialist nurse in the provision of acute and chronic mental health care to clients of all age groups at Primary Health Care facilities in the George Sub District. Make bio-psychosocial health assessments that are culturally sensitive. Design and implement treatment plans and critically evaluate outcomes. Engage in case management activities such as organising, accessing, negotiating, coordinating and integrating services. Promote and maintain mental health and manage the effects of mental illness through education, counselling and psycho-social rehabilitation. Participate in the training and clinical supervision of other health care providers.

**ENQUIRIES** : Ms MJF Marthinus Tel No: (044) 814-1100  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)" The pool of applications will be considered for similar vacant posts within the George Sub - District, for a period of 3 months from date of advert. Candidates will be subjected to a practical/oral assessment.

**CLOSING DATE** : 25 October 2024

**POST 37/97** : **PROFESSIONAL NURSE: GRADE 1 TO 2 (SPECIALTY: OCCUPATIONAL HEALTH AND SAFETY)**  
 Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R451 533 per annum  
 Grade 2: R553 545 per annum

**CENTRE** : Khayelitsha/Eastern Sub-structure Office  
**REQUIREMENTS** : Requirements Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with duration of at least 1 year, accredited with the SANC in Occupational Health Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in Occupation Health. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good understanding of the District Health Service (DHS). Knowledge of the ethical and legal framework of the Acts, Regulations, Rules, and policies that governs Occupation Health and Safety. Computer literacy skills (Microsoft office).

**DUTIES** : Provide and maintain an effective Occupational Health and Safety Risk Management programme within the substructure. Support the implementation of the immunization and medical surveillance programmes for staff. Ensure an

effective provision, coordination, and management of the clinical occupational health services. Ensuring effective administration of the occupational health service. Participate in Health Risk Assessments within the substructure. Assist in the competency and skill assessment, identification of the need and advice on the education and training of staff within the areas of control. Maintains a sound Continuous Professional development.

- ENQUIRIES** : Ms N Raymond Tel No: (021) 815-9986/ or email; [Natasha.raymond@westerncape.gov.za](mailto:Natasha.raymond@westerncape.gov.za)
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualification will be appointed into the general stream, and they will be required to obtain the necessary qualification within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Occupational Health Nursing Science with the South African Nursing Council. The pool of applicants will be considered for similar vacant posts within Chief Directorate: Metro Health Services for a period of 3 months from date of advert."
- CLOSING DATE** : 25 October 2024
- POST 37/98** : **AUDIOLOGIST GRADE 1 TO 3 (X2 POSTS)**  
(Chief Directorate: Metro Health Services)
- SALARY** : Grade 1: R376 524 per annum  
Grade 2: R439 755 per annum  
Grade 3: R514 785 per annum
- CENTRE** : Mitchells Plain District Hospital (X1 Post)  
Klipfontein/Mitchells Plain Sub-structure Office (X1 Post)
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as either an Audiologist or a Speech therapist and Audiologist. Registration with a Professional Council: Registration with the HPCSA as an Audiologist or Speech Therapist and Audiologist. Experience: **Grade1:** None after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of RSA qualified employee. 1-year relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as an Audiologist or Speech therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: A Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Relevant skills in assessing, developing and implementing Audiology intervention Sound knowledge of relevant national, provincial legislation Health Care 2030 Experience in student training/supervision Basic computer skills in MS Word, Excel, Outlook.
- DUTIES** : Coordinate, manage and develop audiology services for a designated area. Clinical Management of patients referred to audiology services at the PHC facilities. Effective and efficient management of physical resources. People management (Rehab Care Workers, students, volunteers). Participate in and contribute to education and training activities. Liaise and collaborate with

		stakeholders. Screen, assess and intervene as required and is relevant & appropriate. Link to appropriate levels of care.
<b><u>ENQUIRIES</u></b>	:	Ms C De Wet Tel No: (021) 370- 5117
<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/99</u></b>	:	<b><u>RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC) (X4 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R376 524 per annum Grade 2: R439 755 per annum Grade 3: R514 785 per annum
<b><u>CENTRE</u></b>	:	Tygerberg Hospital, Parow Valley
<b><u>REQUIREMENTS</u></b>	:	Minimum Educational Qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Registration with a professional council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: <b>Grade 1:</b> None after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 2:</b> A minimum of 10 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 3:</b> A minimum of 20 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Render an after-hour service as part of your 40- hour work week as determined by the department. Competencies (knowledge/skills): Knowledge of protocols, radiation protection, quality assurance and equipment safety. Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient Archiving and Communication Systems and Radiology Information Systems. Good communication skills.
<b><u>DUTIES</u></b>	:	Provide a Radiographic service. Produce diagnostic images of high quality. Optimal patient care. Safe use and care of equipment. Accurate record keeping. Assist with training of community service Radiographers and students. Participate in continuing professional development activities.
<b><u>ENQUIRIES</u></b>	:	Ms B Dreyer Tel No: (021) 938-5918
<b><u>APPLICATIONS</u></b>	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Diagnostic Radiographer with the relevant council (including individuals who must apply for change in registration status)".
<b><u>CLOSING DATE</u></b>	:	25 October 2024

<b><u>POST 37/100</u></b>	:	<b><u>RADIOGRAPHER GRADE 1 TO 3</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	Grade 1: R376 524 per annum Grade 2: R439 755 per annum Grade 3: R514 785 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Helderberg Hospital Minimum educational qualification: Appropriate qualification that allows for the required registration with Health Professions Council of South Africa (HPCSA) in Diagnostic Radiography. Registration with the Health Professions Council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: <b>Grade 1:</b> None after registration with the HPCSA in Radiography Diagnostic in respect of South African qualified employees. 1 Year relevant experience after registration with the HPCSA in Radiography Diagnostic in respect of foreign qualified employees of whom it is not required to perform Community Service, as required in South Africa. <b>Grade 2:</b> Minimum of 10 years relevant experience after registration with the HPCSA in Radiography Diagnostic in respect of South African qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Radiography Diagnostic in respect of foreign qualified employees of whom it is not required to perform community Services as required in South Africa. <b>Grade 3:</b> Minimum of 20 years relevant experience after registration with the HPCSA in Radiography Diagnostic in respect of South African qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Radiography Diagnostic in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Physically able to perform the duties required, including pushing patients in wheelchairs to and from the Xray waiting room. Willingness to manage the general Diagnostic workflow, as well as preferably Mammography or CT workflow with knowledge and skills. Willingness to work weekends as required, as well as to participate in a 24-hour service delivery while being on call and travel to outreach facility if necessary. Competencies (knowledge/skills): Experience in all general diagnostic imaging of patients, including preferably Mammography and/or computed tomography. Knowledge of PACS (Picture Archiving and Communication System), as well as conventional radiography. Computer and administration skills.
<b><u>DUTIES</u></b>	:	Complete CLINICOM, stats and all PACS and RIS activities. Optimal use, care of equipment and Quality Assurance. Assist with the training of new radiographer and students and participate in all self-development programs. Responsible for the smooth running of the diagnostic imaging department, including Mammography and/or CT and professional service to patients. General care, radiation protection and safety of patients. Responsible for radiographic and computed radiography processing equipment.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms K Fatyela Tel No: (021) 850-4700 Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar posts within the Chief Director Metro Health Services, for a period of 3 months from date of advert.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/101</u></b>	:	<b><u>SENIOR ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	R376 413 per annum
<b><u>CENTRE</u></b>	:	Karl Bremer Hospital
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: An appropriate 3-year National Diploma/Degree. Experience: Appropriate Support Services experience. Appropriate Supervisory experience. Maintenance of buildings, equipment,

and machinery experience. Inherent requirements of the job: Valid driver's licence (Code B/EB). Competencies (knowledge/skills): Ability to draft service level agreements/contracts and implement standard operating procedures. Extensive knowledge of the Treasury Regulations and Contract Management, PFMA, OHS and Public Service Acts. Computer skills (MS Office, Excel, and Word). Extensive knowledge of Western Cape Government maintenance protocols. Knowledge of SCM procedures and Logis. Working knowledge of support services management or facilities management.

**DUTIES** : Promote and maintain acceptable standards of quality of services delivered by the Support Service components (Transport, Linen, Mortuary, Porters, Switchboard, Cleaning, Waste, Grounds, Parking, Security). Effective control of maintenance and capital works of buildings and equipment of institution. Optimum utilisation and supervision of human and other resources within Support Services. Ensure effective and efficient contract management. Ensure relevant policy implementation and compliance (Occupational Health & Safety, Ideal Hospital Framework, regulated norms & standards, etc.) at the Hospital. Support to supervisor.

**ENQUIRIES** : Mr Z Mtshatsheni Tel No: (021) 918-1335  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant within the Department for a period of 3 months from date of advert. Applicants will be subjected to a written/practical and oral assessment.

**CLOSING DATE** : 25 October 2024

**POST 37/102** : **SENIOR ADMINISTRATIVE OFFICER: FINANCE**  
 West Coast District

**SALARY** : R376 413 per annum  
**CENTRE** : Radie Kotze Hospital, Bergriver Sub-district  
**REQUIREMENTS** : Minimum educational qualification: Appropriate three- year National Diploma or Degree. Experience: Appropriate experience in SCM, Finance, Revenue and Patient Administration environment. Appropriate knowledge and practical experience in BAS, LOGIS, Clinicom and Account Receivables system. Practical experience in budget and expenditure control as well as Assets and Liabilities accounts. Appropriate experience in the procurement of goods, services, warehouse management and asset management administration. Appropriate proven supervisory experience. Inherent requirements of the job: Computer literacy (MS Office). A valid Code B/EB driver's license. Willingness to travel. Competencies (knowledge/skills): Good organizational, managerial, leadership skills, an aptitude for working with financial figures with strong people management skills, ability to work in a team context and motivate team members. Computer literacy Microsoft Package with experience in LOGIS, BAS, Clinicom and Account Receivables system. Knowledge of PFMA, Finance instructions, Provincial and National Treasury regulations, Preferential Procurement Policy Framework Act 5 of 2000 (PPPFA) as well as Accounting Officer System.

**DUTIES** : Responsible for overall management of all Supply Chain Management functions. Responsible for Inventory Control, warehouse management and asset management processes. Accurate and timeous preparation of reports and assist with the compilation of the Interim and Annual Financial Statements. Supervise the clearance of Asset and Liabilities accounts, Sundry payments, Budgeting vs expenditure and timeous preparation of relevant reports. Authorization of BAS / Logis payments when required. Effective and efficient supervision of Financial Management processes such as creditor payments, journals, SCOA and BMI management. Accurate and timeous completion of all Revenue related monthly reporting and Revenue transaction system authorization. Contract management assistance in respect of Supply Chain and Finance responsibilities. Ensure sound Labour practices are executed and implemented. Effective utilisation of human resources.

**ENQUIRIES** : Dr. C Prins Tel No: (022) 931-2140  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 25 October 2024

**POST 37/103** : **SENIOR ADMINISTRATIVE OFFICER: FINANCE (SPECIAL PURPOSE FUNDS UNIT) (FINANCIAL REPORTING)**  
Chief Directorate: Emergency and Clinical Support Services

**SALARY** : Grade 1: R376 413 per annum  
**CENTRE** : Finance and Supply Chain Management  
**REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in Financial Management. Appropriate experience in the management of conditional grants. Appropriate experience in financial reporting. Appropriate experience in compilation of conditional grant Business Plans. Appropriate experience in engaging various stakeholders. Appropriate supervisory experience. Inherent requirements of the job: Valid drivers' license. Willingness to travel. Competencies (knowledge/skills): Organisational, managerial, leadership skills and an aptitude for working with financial figures. Strong people management and supervisory skills, ability to work in a team context and motivate team members. Computer literacy Microsoft Package. Knowledge of PFMA, Finance instructions, Provincial and National Treasury regulations, as well as Accounting Officer System.

**DUTIES** : Liaise with the relevant Conditional Grant managers and functionaries and coordinate draft & final Business Plan process. Provide support with regard to the collation and drafting of the business plans for conditional grants and donor funding and ensure compliance with all the reporting indicators. Develop a system with timelines and responsible persons to monitor, evaluate and report quarterly on activities and outputs of the Conditional Grants & Donor Funding Programmes. In collaboration with ASD Finance, compile comprehensive reports detailing key actions and feedback from the district visits and submit to DD: Finance. Prepare monthly feedback reports to be relevant managers. Provide support to Manager in drafting reports for various funding proposals.

**ENQUIRIES** : Mr A. Ngantweni Tel No: (021) 815-8617  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.

**CLOSING DATE** : 25 October 2024

**POST 37/104** : **SENIOR PERSONNEL PRACTITIONER: HUMAN RESOURCES AND SUPPORT SERVICES**  
Overberg District

**SALARY** : R376 413 per annum  
**CENTRE** : Overberg District Office, Caledon  
**REQUIREMENTS** : Minimum educational qualification: An appropriate 3-year tertiary qualification (i.e. degree/diploma). Experience: Appropriate experience in Human Resource Management, PERSAL and Support Services. Inherent requirements of the job: Valid (Code B/EB/C1) driver's licence and willingness to travel. Competencies (knowledge/skills): Excellent verbal and written communication and interpersonal skills. Sound knowledge of Human Resource Policies, procedures and Transversal HR practices. Proven leadership and supervisory skills, as well as advanced Planning and Organising skills. Presentation and advanced computer literacy skills (MS Office package). Ability to work independently, as well as in a team context and handling of conflict. Knowledge of Contract management and support services functions in a health establishment.

**DUTIES** : Manage personnel administration according to Collective Agreements, Policies and prescripts within the systems parameters of the PERSAL Payroll system, as well as monitor compliance within the District. Manage the implementation and oversee the correct application of policies, practices and procedures with regard to Transversal HR and Administrative matters, as well as the monitoring and evaluation thereof. Responsible for all aspects of Support Services related to grounds, transport, porters, telephone service, registry, residences, security, technical services, food services, cleaning and linen services. Manage and oversee Contract Management i.e. cleaning, waste management, security and any other adhoc contract services. Supervision and responsible for HR duties of support service staff. Conduct compliance checks with regard to Regulated Norms and Standards, Internal Policies and Practices.

**ENQUIRIES** : Mr J Joubert Tel No: (028) 214-5802



- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency test.
- CLOSING DATE** : 25 October 2024
- POST 37/105** : **SENIOR PERSONNEL PRACTITIONER: EMPLOYEE HEALTH AND WELLNESS**  
Chief Directorate: People Management- Employee Health and Wellness, Diversity and Disability
- SALARY** : R376 413 per annum
- CENTRE** : Head Office, Cape Town
- REQUIREMENTS** : Minimum educational qualification: Appropriate three-year National Diploma or Degree in Human Resources or Social Science or Industrial Psychology or Public Administration. Experience: Appropriate experience in Employee Health and Wellness. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel.
- DUTIES** : Provide input into policy development and facilitate the implementation of policy as per DPSA Employee Health and Wellness Strategic Framework. Administer Contract Management and Service Level Agreement (SLA) in the Health and Wellness Focus Areas. Administer and Implement projects and programmes that promote Health and Wellness strategies within budgetary guidelines. Facilitate the Training Requisition applications Provide professional advice to management on issues impacting Employee Wellness Management referrals. Provide administrative support to Provincial EHWP committees. Implementation of mental health programmes for employees including education and awareness on stress management, coping and resilience. Provide technical support concerning the development and review of strategies policies and operational plans. Conduct research analysis to identify determinants of ill-health, injury on duty and occupational diseases. Conduct trend and statistical analysis to determine challenges, problem trends and best practices relating to the health and productivity of employees. Assist with the development of monitoring and evaluation tools for the implementation of an M&E framework.
- ENQUIRIES** : Ms J Andrews Tel No: (021) 483-5644
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 25 October 2024
- POST 37/106** : **OCCUPATIONAL THERAPIST GRADE 1 TO 3**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R376 524 per annum  
Grade 2: R439 755 per annum  
Grade 3: R514 785 per annum
- CENTRE** : Klipfontein/Mitchell's Plain Sub-structure
- REQUIREMENTS** : Minimum educational qualification: An appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with a Professional Council: Registration with the HPCSA as an Occupational Therapist. Experience: **Grade 1:** None after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employee. 1-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified

employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: A Valid (Code B/EB) driver's licence and willingness to travel within the Metro. Competencies (knowledge/skills): Relevant skills in assessing, developing and implementing Occupational Therapy intervention. Sound knowledge of relevant National and Provincial legislation. Knowledge of Health Care 2030. Experience in student training/supervision Basic computer skills in MS Word, Excel, Outlook.

**DUTIES** : Coordinate and manage OT services for a designated area. People management (Rehab Care Workers, students, volunteers). Liaise and collaborate with stakeholders. Screen, assess and intervene as required and is relevant & appropriate. Link to appropriate levels of care.

**ENQUIRIES** : Ms. C De Wet Tel No: (021) 370-5117  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

**CLOSING DATE** : 25 October 2024

**POST 37/107** : **ADMINISTRATIVE OFFICER: PROFESSIONAL SUPPORT (STATUTORY STRUCTURES SUPPORT)**  
Directorate: Assurance

**SALARY** : R308 154 per annum  
**CENTRE** : Head Office, Cape Town  
**REQUIREMENTS** : Minimum educational qualification: Higher Certificate (NQF Level 5) in Administration or Finance or Business field or Health (or equivalent). Experience: Appropriate administrative and data management experience within a health service and/or business environment. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Acts and Regulations (National and Provincial). Policies and Guidelines (National and Provincial). Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Data capturing and management skills. Ability to function independently and with confidence. Good team building skills within and outside the Statutory Structures Component and Directorate Assurances. Client and task orientated. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, Power Point and E-mail.

**DUTIES** : Rendering of administrative function of the Unit Statutory Structures Support. Maintain an efficient and effective office management system within the Directorate. To effectively co-ordinate key activities to support the implementation of statutory structures (Hospital Boards, Clinic Committees, District Health Councils and the Mental Health Review Board). To communicate with various stakeholders (Head Office Managers, Ministry of Health, Health Services Offices, Health Facilities plus external stakeholders. Drafting reports on the status of the constitution and functioning of statutory structures in line with relevant legislation. Managing large volumes of data and databases related to support provided to ensure that statutory structures are constituted and functional. To act as Coordinator and Secretariat for meetings with key stakeholders for the implementation. Co-ordinating data from relevant sources to compile status report. Providing support to the Ministry in dealing with and responding to Media, Parliamentary and other enquiries.

**ENQUIRIES** : Mr L Nabe Tel No: (021) 483-9259/ 081 041 1063  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 25 October 2024

**POST 37/108** : **ADMINISTRATIVE OFFICER: FINANCE / ADMIN**  
**(ACCOUNTCONTROLLER) (X2 POSTS)**

**SALARY** : R308 154 per annum  
**CENTRE** : Tygerberg Hospital, Parow Valley  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with appropriate experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: In-depth understanding and appropriate experience of clinical procedures/services in various clinical disciplines. Appropriate ICD10 coding experience. Competencies (knowledge/skills): Proven training in Anatomy and Physiology or a Nursing/clinical background. Knowledge of Prosthetic Devices and High-Cost Consumables. Knowledge of a patient fees tariff structure. Good interpersonal skills and the ability to act independently, objectively and with confidence. Computer literate Ability to work under pressure, handle a high work volume and meet strict deadlines.

**DUTIES** : Clinical auditing of patient accounts in compliance with the Uniform Patient Fees Structure and relevant financial prescripts. Ensure that all prosthesis, high-cost consumables and high-cost pharmaceuticals are charged timeously. Provide estimations and interact with clinical personnel with regards to clinical procedures. Handle queries including 3rd party queries. Ensure accurate interpretation and implementation of policy, protocols and hospital procedures in respect of H2, H3and Private patients (externally funded patients). Assist Case Manager with clinical updates, assignICD10 codes, obtain authorisation and liaise with the Medical Schemes. Query codes as needed to obtain clarification of charted documentation to accurately assign ICD10 codes. Actively participates in training of ICD10 coders. Ensure compliance of coding rules and regulations. Compile and submit statistics on a weekly/monthly basis. Work as a team to meet departmental goals.

**ENQUIRIES** : Ms J Jooste Tel No: (021) 938-4140  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : Short-listed candidates may be subjected to a competency test.  
**CLOSING DATE** : 25 October 2024

**POST 37/109** : **INDUSTRIAL TECHNICIAN GENERAL ENGINEERING PRODUCTION**  
**(BUILDING MANAGEMENT SYSTEM)**

**SALARY** : R308 154 per annum  
**CENTRE** : Groote Schuur Hospital, Observatory  
**REQUIREMENTS** : Minimum educational qualification: National Diploma or equivalent (T- or N- or S- Stream) in Electrical Engineering/Mechanical Engineering or registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician in terms of section 14(1) or 14(2) of the Engineering Profession of South Africa Act, 1990. Experience: Appropriate experience in the field of the Engineering Building Automation Systems. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Must be able to work shifts. Must be prepared to be on stand-by. Competencies (knowledge/skills): Understand the basics of Building Management Systems Protocols, Communications standards, Monitoring signals & Control signals. Knowledge of Uninterruptible Power Supply Systems operations and configurations, deep Cycle Batteries Principles & operation, heating, Ventilation and Air-conditioning Systems (Operation and Controls) and fire detection Systems. Computer Literacy (MS Word, MS Excel, MS Outlook). Ability to carry out general electrical and/or electronic tasks on Building Industrial & Automation Infrastructures (Basics of Industrial Electronics).

**DUTIES** : Maintenance and repairs to building Management systems and affiliated Instrumentation equipment (Software & Hardware), fire detection systems & Access Control Systems and conduct repairs on UPS & Battery systems. Control of works order with maintenance management. Project & Contract Manage various Service Level Agreements of Engineering Infrastructure that is associated with the BMS Division. Training and development of BMS operator staff and assist with department expenditure control. Provide strategic planning for the division and the equipment maintenance under the divisions control and perform various health technology audits, assessments and

analysis. Keep an up-to-date record of systems and administration functions regarding the division's functioning and the equipment maintenance and evaluation.

**ENQUIRIES** : Mr A Nober Tel No: (021) 404-5055  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").  
**NOTE** : No payment of any kind is required when applying for this post. Potential candidates might be subjected to a competency test.  
**CLOSING DATE** : 25 October 2024  
**POST 37/110** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)**  
Chief Directorate: Rural Health Service

**SALARY** : Grade 1: R307 473 per annum  
Grade 2: R375 480 per annum  
Grade 3: R451 533 per annum

**CENTRE** : Paarl Hospital  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holidays and weekends. Competencies (knowledge/skills): Basic Computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Ability to communicate effectively verbally and written.

**DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice or patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationship with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.

**ENQUIRIES** : Ms AL Solomons Tel No: (021) 860-2504 or email: [anthea.solomons@westerncape.gov.za](mailto:anthea.solomons@westerncape.gov.za)  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").  
**CLOSING DATE** : 25 October 2024

**POST 37/111** : **PROFESSIONAL NURSE: GRADE 1 TO 3 (GENERAL) (X7 POSTS)**

**SALARY** : Grade 1: R307 473 (PNA2) per annum  
Grade 2: R375 480 (PNA3) per annum  
Grade 3: R451 533 (PNA4) per annum

**CENTRE** : Red Cross War Memorial Children's Hospital  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Willingness to rotate within the hospital when required. Willingness to work shifts, public holidays, after-hours, night duty and weekend cover for nursing. Competencies (knowledge/skills): Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices and how this impact on service delivery. Ensure that clinical nursing practice is rendered by the nursing team and promote quality of nursing care as directed by the professional scope of practice and standards. Effective interpersonal,

leadership, organisational, decision making and conflict resolution skills. Demonstrate a good understanding of People Management (Human Resources) and financial policies and practices. Computer literacy (i.e. MS Word, Excel, PowerPoint and Outlook). Knowledge of FBU functions and ability to work collaboratively within FBUs.

**DUTIES** : Provide comprehensive nursing care provided within a professional/ legal framework. Participate with the multi-disciplinary team to provide holistic health care, provide good documentation, care, planning and health education. To support and participate in clinical practice development initiatives, educational activities, and research. Effective utilization of human and financial resources. Provide support services to a Supervisor and Nursing division.

**ENQUIRIES APPLICATIONS** : Ms M Franken Tel No: (021) 658-5187  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar posts within the Red Cross War Memorial Children's Hospital for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.

**CLOSING DATE** : 25 October 2024

**POST 37/112** : **PROFESSIONAL NURSE GRADE 1 TO 2 (GENERAL NURSING) (X7 POSTS)**  
Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R307 473 per annum  
Grade 2: R375 480 per annum  
Grade 3: R451 533 per annum

**CENTRE** : Gugulethu CHC (X3 Posts)  
Based at Inzame CDC (X1 Post)  
Hanover Park CHC (X2 Posts)  
Crossroads CDC (X1 Post)  
Klipfontein/Mitchell's Plain Sub-structure (X1 Post which will be based at Nyanga CDC)

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with a Professional Council: Registration with the SANC as Professional Nurse and Midwifery. Proof of Annual receipt and licence to practice for 2024/2025. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Valid Code B/EB drivers' license. Willingness to work shifts, night shift and overtime when requested. Willingness to support another facility by working there when required. Competencies (knowledge/skills): Knowledge of Nursing Care processes and procedures Nursing Act. Problem solving and decision-making Report writing skills Health promotion and team building Good interpersonal skills.

**DUTIES** : Provide direction and supervision for the implementation of quality comprehensive nursing care within the Primary Health Care context. Maintain ethical practice within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders of the Primary Health Care Team. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.

**ENQUIRIES APPLICATIONS** : Sr N Bizo Tel No: (021) 830-6944  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

- NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)" The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 25 October 2024
- POST 37/113** : **PHYSIOTHERAPIST GRADE 1 TO 3 (5/8<sup>TH</sup> POST)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R235 329 per annum  
Grade 2: R274 848 per annum  
Grade 3: R321 741 per annum
- CENTRE** : Western Cape Rehabilitation Centre
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa as a Physiotherapist. Experience: **Grade 1:** None after registration with the HPCSA as a Physiotherapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years' relevant experience after registration with the HPCSA as a Physiotherapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with the HPCSA as a Physiotherapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid Code B/EB driver's licence. Competencies (knowledge/skills): Basic to intermediate therapeutic knowledge and skills in the management of clients with neurological deficits. Ability to be flexible and innovative in response to differing client needs and work within the MDT. Knowledge and optimal utilization of community resources. Knowledge and correct application of internal and external procedures and prescripts, DOH ethical codes and HPCSA standards of professional practice. Ability to guide and supervise students. Appropriate experience working with persons with disabilities as a physiotherapist in a healthcare setting.
- DUTIES** : Provision of Physiotherapy services in the specialist field of rehabilitation. Provision of specialised seating and/or mobility assistive devices and/or assistive devices. Clinical management of clients including facilitation of re-integration into the community. Support of Supervisory structures / persons including resource management and adherence to HR pre-scripts. Participation in training and development including guidance of students.
- ENQUIRIES** : Ms Adri M Visser Tel No: (021) 370-2351
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be

considered for other similar posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. All shortlisted candidates will be subjected to a written/practical and oral assessment.

**CLOSING DATE**

: 25 October 2024

**POST 37/114**

: **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT**

**SALARY**

: R216 417 per annum

**CENTRE**

: Red Cross War Memorial Children's Hospital, Rondebosch

**REQUIREMENTS**

: Minimum educational qualifications: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain Management. Appropriate experience in Procurement Process and Bids Administration. Competencies (knowledge/skills): Competent in MS Word and Excel. Knowledge and exposure to the Public Finance Management Act (PFMA), Regulations and Financial Instructions. Knowledge of LOGIS (Logistical Information System) and EPS (Electronic Procurement System) would be advantageous.

**DUTIES**

: Ensure the Bid process for Red Cross War Memorial Children's Hospital from demand to delivery inclusive of. Ensure all procurement of all institutional assets Major and Minor and ensuring budgets are spent. Verification of specifications -Revert poor specifications back, track and keep records. Ensure information is accurate and credible. Ensure route forms attached to all documents that has been signed by officials in Bids/Equipment component. Ensure all BSC and BEC appointments are drafted and approved by the delegated official. Advertise bids on E-Portal. Assist and download quotations via PS and performing close-outs on ePS. Liaise with end users, service providers and other Governmental departments regarding Supply Chain matters. Prepare procurement templates for the quotation committee. Place orders with companies and ensure order reach suppliers timeously. Assist with quarterly and annual inventory count. Arrange mini-contracts and assist update contracts, renewal of Contacts and Lease on request. Provide assistance to supervisor and colleagues. Ensure compliance with relevant laws and prescripts pertaining to supply chain management. Maintain the 0-9 file, ensure daily filling is done and do regular follow-up on outstanding orders. Effective and efficient knowledge of the Procurement on LOGIS and Electronic Procurement System (ePS) environment. performance management administrative duties. Perform general LOGIS system functions. Ensure effective and efficient use of Electronic Procurement System (ePS) when procuring goods and services.

**ENQUIRIES**

: Mr V Booij, or Ms RJ Snyman Tel No: (021) 658-5698/ 5895

**APPLICATIONS**

: Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE**

: No payment of any kind is required when applying for this post.

**CLOSING DATE**

: 25 October 2024

**POST 37/115**

: **ADMINISTRATION CLERK: SUPPORT SERVICES**

**SALARY**

: R216 417 per annum

**CENTRE**

: Groote Schuur Hospital, Observatory

**REQUIREMENTS**

: Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in Secretarial and Office Administration in a Health environment. Inherent requirement of the job: Willingness to work overtime. Competencies (knowledge/skills): Good computer literacy (Microsoft Office - Word, Excel, Outlook, Teams etc). Good secretarial and office administration skills, including minute taking, language, organisational and communication. Ability to work independently and execute duties accurately and thoroughly.

**DUTIES**

: Providing effective secretarial and administrative services to the Deputy Director: Allied Health Services. Perform reception duties, including dealing with staff, patients and/or visitors (telephonic and walk-in). Create, register and maintaining various databases for reporting purposes. Typing and /or formulation of documents, reports and correspondence. Effective records management (hard copies and electronic). Effective meeting management (minute taking, logistical arrangements etc.) Effective use of resources and

consumables. Willingness to undergo development courses. Relief and other related duties.

**ENQUIRIES** : Mr L Naidoo Tel No: (021) 404-6316  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be required to undergo a practical test.

**CLOSING DATE** : 25 October 2024

**POST 37/116** : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (STORES)**  
 Garden Route District

**SALARY** : R216 417 per annum  
**CENTRE** : Knysna Hospital  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Supply Chain Management (warehouse) environment. Inherent requirements of the job: Valid Code B/EC Drivers licence and willingness to drive. Must be able to do physical labour. Competencies (knowledge/skills): Knowledge and experience of LOGIS, Knowledge and experience of warehouse / stores management. Computer literacy (Word and Excel). Knowledge of Accounting Officers System and SCM delegations of department. Excellent (written and verbal) communication skills.

**DUTIES** : Inventory control and warehouse management. Receive stock from suppliers. Capture requisitions, issue stock to end users and do issue voucher control. Update bin cards, check expiry dates of inventory and do regular spot checks on inventory. Do regular follow-ups with contractors and suppliers and keep clients informed. Ensure all documents are audit compliant.

**ENQUIRIES** : Ms A Rein Tel No: (044) 302-8486  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Garden Route for a period of 3 months from date of advert. Short listed candidates will be subject to competency testing.

**CLOSING DATE** : 25 October 2024

**POST 37/117** : **ADMINISTRATION CLERK: ADMISSIONS (FEES DEPARTMENT)**  
**(PATIENT ADMINISTRATION: INPATIENT AND OUTPATIENT) (X2 POSTS)**

**SALARY** : R216 417 per annum  
**CENTRE** : Groote Schuur Hospital, Observatory  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and /or Senior Certificate with experience/competencies that focus on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in Hospital Fees related environment. Competencies (knowledge/skills): Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, HIS (CLINICOM) Finance Instructions, PFMA and Treasury Instructions. Computer literacy (MS Word, Excel, Outlook). Strong sense of confidentiality. Good communication skills. Good interpersonal abilities.

**DUTIES** : Patient administration. Auditing of all outpatient accounts. Filing of all clinical notes. Request medical notes of patients where it's necessary. Request folders, prep folders and follow-up on missing folders. Relieve for reception. Capturing of all ICD 10 coding and all procedure codes for accounts. Collect revenue on outstanding Hospital Fees Accounts in line with Hospital Policy Fees Memorandum Chapter 18 and Finance Instruction. Submission of medical aid accounts to the Case Managers. Must be able to work shifts.

**ENQUIRIES** : Ms M Blankenberg Tel No: (021) 404-4264  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.

**CLOSING DATE** : 25 October 2024



**POST 37/118** : **ADMINISTRATION CLERK: ADMISSIONS (FEES DEPARTMENT)**  
**(PATIENT ADMINISTRATION: INPATIENT AND OUTPATIENT) (X4 POSTS)**

**SALARY** : R216 417 per annum  
**CENTRE** : Groote Schuur Hospital, Observatory  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a Fees-related environment. Inherent requirement of the job: Must be willing to work shifts (night duty, weekends, and public holidays) and rotate between departments. Competencies (knowledge/skills): Computer literacy. Knowledge of Hospital Fees Memorandum 18, UPFS, HIS, Clinicom, Billing and Finance instructions. Good communication skills (verbal and written). Strong sense of confidentiality.

**DUTIES** : Accurate patient assessments and admissions on Clinicom and updating hectis system. Manage busy telephone. Covering for colleagues and undertaking various other clerical duties as and when required. Handling state money. Debit Charge Entries to Invoices as per UPFS and PGWC billing procedures. Raising invoices as per Hospital Fees policies.

**ENQUIRIES** : Mr Y Levy Tel No: (021) 404-4251  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may be required to attend a practical test.

**CLOSING DATE** : 25 October 2024

**POST 37/119** : **STAFF NURSE: GRADE 1 TO 3**  
Central Karoo District

**SALARY** : Grade 1: R209 112 per annum  
Grade 2: R248 613 per annum  
Grade 3: R290 805 per annum

**CENTRE** : Prince Albert and Klaarstroom Mobile  
**REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a Professional Council: Registration with the SANC as a Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work overtime when necessary and to work at other clinics in the Sub-district. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.

**DUTIES** : Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.

**ENQUIRIES** : Mr E Usabamahoro Tel No: (023) 814-0011  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar posts within the Central Karoo District, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written assessment.

**CLOSING DATE** : 25 October 2024

<b><u>POST 37/120</u></b>	:	<b><u>STAFF NURSE: GRADE 1 TO 3 (THEATRE AND TRAUMA)</u></b> Central Karoo District
<b><u>SALARY</u></b>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Beaufort West Hospital Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with Health Professions Council: Registration with the SANC as a Staff Nurse. Experience: <b>Grade 1:</b> None. <b>Grade 2:</b> A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. <b>Grade 3:</b> A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work overtime when necessary and to work at other clinics in the Sub-district. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
<b><u>DUTIES</u></b>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr TW Ntombana Tel No: (023) 414 – 8200 Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Beaufort West Hospital for a period of 3 months from date of advert.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/121</u></b>	:	<b><u>STAFF NURSE: GRADE 1 TO 3 (X2 POSTS)</u></b> West Coast District
<b><u>SALARY</u></b>	:	Grade 1: R209 112 per annum Grade 2: R248 613 per annum Grade 3: R290 805 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Citrusdal Clinic & Lamberts Bay Clinic, Cederberg Sub-district Minimum educational qualification: Qualification that allows registration with SANC as a Staff Nurse. Registration with a Professional Council: Registration with the South African Nursing Council as an Enrolled Nurse. Experience: <b>Grade 1:</b> None <b>Grade 2:</b> A minimum of 10 years appropriate/recognizable experience in nursing after registration with (SANC) as an Enrolled Nurse. <b>Grade 3:</b> A minimum of 20 years appropriate/recognizable experience in nursing after registration with (SANC) as an Enrolled Nurse. Inherent requirements of the job: Willingness to travel to and support other clinics in the sub-district when needed and willing to work on the mobile health clinic bus. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication and interpersonal relationships. Basic Computer skills in MS Word and Outlook. Knowledge of relevant nursing legislation, policies and protocols of the Department of Health, Western Cape.
<b><u>DUTIES</u></b>	:	Development and implementation of basic patient care to all patients. Provide basic clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth / ethical standards and self-development. Effective functioning within multi-disciplinary team.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms M Sandt Tel No: (027) 482-1487 Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in

possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other similar vacant posts within the Cederberg Sub-district, for a period of three months from date of advert.

**CLOSING DATE** : 25 October 2024

**POST 37/122** : **DENTAL ASSISTANT GRADE 1 TO 2**  
Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R205 773 per annum  
Grade 2: R239 658 per annum

**CENTRE** : Oral Health Centres, Tygerberg/Mitchell's Plain Platform

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with the Health Professions Council: Registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Competencies (knowledge/skills): Excellent communication skills. Good interpersonal skills. Ability to use own initiative and work independently. Good problem-solving and conflict resolution. Good Computer literacy (MS Word, Excel and Outlook).

**DUTIES** : Assisting Dentists and Students. Disinfect clinical areas before and after treatment. Setting out clinical tray & materials for each clinic. Assisting with surgical procedures in theatre. All used Dental instruments to sterilization after each clinical session. Booking/follow-up and confirmation of bookings for clinics.

**ENQUIRIES** : Ms. V. Naidoo Tel No: (021) 370-4479

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services for a period of 3 months from date of advert.

**CLOSING DATE** : 25 October 2024

**POST 37/123** : **FOOD SERVICES SUPERVISOR**

**SALARY** : R183 279 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

**REQUIREMENTS** : Minimum educational qualification: General education and Training Certificate (GETC) Grade 9 (Std 7). Experience: Appropriate experience in hospital Catering. Inherent requirements of the job: Straight Shift but required to work late call and weekends 1 in 6 Required to work night shifts (24/7) services. Competencies (Knowledge/skills): Have a knowledge and understanding of the basic food groups, normal and therapeutic diets and cooking methods and Hygiene and Safety standard. Good leadership and interpersonal skills and ability to work under pressure. Ability to adhere to Cook Chill system, the ability

to follow department regulations and protocol and the ability to handle industrial equipment. Dress according to Departmental specifications.

**DUTIES** : Supervise FSA's in the running of a reconstitution/kitchen and the night duty food service aid's in the Main Kitchen from 18h30-06h30. Supervising and assisting with service of 3 meals and 4 beverages daily to the Patients, and with the cleaning and maintenance of the kitchen area and equipment and adhere to hygiene and safety standards. Assist the Manager with Human and Financial Resource Management (Responsible for subordinates quarterly SPMS reporting, training allocation, leave, discipline and stock control of the Recon Kitchen). Communicate with patients and ward staff and feedback any problems and recommendations to the food service manager. To supervise FSA's in the unloading and cleaning of supper trolleys and the washing of the crockery, lids, trays etc. Supervising service of the 20h00 tea and snack and the 05h00 coffee to the Patients on the wards, collect and cleaning of cups afterwards and supervise the cooking of the porridge for breakfast.

**ENQUIRIES** : Ms A van Schalkwyk Tel No: (021) 404-4042

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 25 October 2024

**POST 37/124** : **HOUSEKEEPING SUPERVISOR (X3 POSTS)**

**SALARY** : R183 279 per annum

**CENTRE** : Groote Schuur Hospital, Observatory

**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate cleaning/housekeeping, Terminal Cleaning, Stock Control, Linen Management and Waste Management experience in a hospital environment. Competencies (knowledge/skills): Must have knowledge of cleaning and housekeeping policies, protocols, and procedures as well as Infection Prevention Control measures. Knowledge of how to operate the cleaning equipment, perform terminal cleaning and effective usage of consumables. Good interpersonal, organising and decision-making skills.

**DUTIES** : Responsible for overall control, organising, performing and co-ordinating. of tasks related to linen, waste management, hygiene services, terminal cleaning, contract management and stock control. Responsible for record-keeping and compilation of reports. To submit requisition for repairs of broken equipment thus ensuring a safe working environment. Coordination of the provision of effective training appropriate to service delivery. Effectively manage the utilization and supervision of resources as well related HR matters. Relief according to the needs of the service and Willingness to work overtime and shifts.

**ENQUIRIES** : Mr M Wehr Tel No: (021) 404-4052

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**CLOSING DATE** : 25 October 2024

**POST 37/125** : **NURSING ASSISTANT: GRADE 1 TO 3 (MATERNITY AND GENERAL WARD) (X2 POSTS)**  
Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R165 177 per annum  
Grade 2: R192 675 per annum  
Grade 3: R277 070 per annum

**CENTRE** : Karl Bremer Hospital

**REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with SANC as a Nursing Assistant. Registration with a Professional Council: Current registration with SANC as a Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable nursing experience after registration with the SANC as Nursing Assistant. Inherent requirements of the job: Willingness to rotate in other wards when required. Willingness to work shifts (day and night), weekends, public holidays and overtime. Competencies (knowledge/skills): Good Interpersonal and communication skills. Ability to work independently, but also as a part of a team.

<b><u>DUTIES</u></b>	:	Provide elementary clinical nursing care. Assist patients with activities of daily living which includes patient hygiene, nutritional status, mobility and elimination needs. Maintaining professional growth, ethical standards, self-development and record keeping.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms E Linden-Mars Tel No: (021) 918-1276
	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/126</u></b>	:	<b><u>GENERAL WORKER STORES (PHARMACY)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R131 265 per annum Groote Schuur Hospital, Observatory
	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience with general assistant duties in a Pharmacy. Competencies (knowledge/skills): Able to handle heavy boxes and move trolleys that weigh up to 200kg. Basic Computer Literacy including MS Word and Excel. Good communication and interpersonal skills. Physically fit to walk and deliver stock from Pharmacy to the wards throughout the day.
<b><u>DUTIES</u></b>	:	Delivery of trolleys of medicines from the Pharmacy Stores to the dispensaries. Delivery of medicines from the Pharmacy to other areas within the hospital. Handling of cardboard waste. Maintaining a record of deliveries. Assisting with filing and basic admin functions.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms V Naicker Tel No: (021) 404-3216
	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical assessment.
<b><u>CLOSING DATE</u></b>	:	25 October 2024
<b><u>POST 37/127</u></b>	:	<b><u>DRIVER (LIGHT DUTY VEHICLE)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R131 265 per annum Northern/Tygerberg Sub-structure
	:	Minimum educational qualification: Basic literacy and numeracy. Experience: Appropriate experience in transportation of passengers and goods in a health environment. Inherent requirements of the job: Valid (Code B/EB) driver's license. Valid Public Driving Permit (PDP). Work overtime as per needs requirement and perform standby duties, after hours, including weekends and public holidays. Competencies (knowledge/skills): Knowledge of the Transport Circular of 2000. Ability to accept accountability and responsibility and to work independently and unsupervised. Good knowledge of road network in the Peninsula. Relief staff within the component when required. Safe driving skills.
<b><u>DUTIES</u></b>	:	Daily transporting of official passengers, post, packages, medication, goods and equipment as well as completion of Logbooks. Conduct routine maintenance, inspection of vehicles and timeously reporting of defects. Adhere to departmental codes and procedures. Perform routine administrative duties when required and respond to emergencies when necessary. Ensure that all vehicles are kept clean and tidy.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr. JL Frank Tel No: (021) 815-8872
	:	Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.
<b><u>CLOSING DATE</u></b>	:	25 October 2024